

Minutes of the regular meeting of council held Monday, September 28, 2023 No. 1458 held in the Council Chambers at 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Michael Goosney  
Councillor Kerry Jones  
Councillor Darren Fitzgerald  
Councillor Amanda Freake  
Councillor Brett Langdon

Absent: Deputy Mayor Melanie Young  
Councillor Gordon Hancock

Also in attendance: Town Manager, Jason Young  
Town Clerk, Lori Humphrey  
Public Works Superintendent, David Thomas  
Director of Recreation Community Services, Glynn Wiseman

Regular meeting of council called to order at 7:34 pm by Mayor Michael Goosney.

2023-0918-01, Minutes No. 1457

Councillor Darren Fitzgerald/Councillor Kerry Jones

Resolved to accept the minutes of regular meeting of council, 1457 Monday, August 21<sup>st</sup>, 2023.

In Favor: Mayor Michael Goosney  
Councillor Kerry Jones  
Councillor Darren Fitzgerald  
Councillor Amanda Freake  
Councillor Brett Langdon

In favor 5; opposed 0. Carried

Correspondence
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Meeting No. 1458

Date: Monday, September 18<sup>th</sup>, 2023

No	NAME	REGARDING	ACTION
1	Department of Transportation and Infrastructure	Circular - Applications Status	FYI
2	Department of Transportation and Infrastructure	Circular - Revised Capital Works Contingency	FYI
3	Department of Transportation and Infrastructure	Circular - Contract Payments	FYI
4	Municipal Affairs	Circular - Community Collaborative Grants	FYI
5	Municipal Affairs	Circular - Training Deadline	FYI
6	Justice and Public Safety	Newsletter	FYI
7	SAM	Fall Meeting Oct 20-22 – Bay Roberts	If anyone is available to attend let the Town Clerk know.

(a) Finance
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2023-0918-02, Finance

Councillor Amanda Freake / Councillor Kerry Jones

Resolved that the recommendations for Finance Report for August 18<sup>th</sup>, 2023 be adopted as presented.

In Favor:

Mayor Michael Goosney  
 Councillor Kerry Jones  
 Councillor Darren Fitzgerald  
 Councillor Amanda Freake  
 Councillor Brett Langdon

In favor 5; opposed 0. Carried

2023-0918-03, Land Sales

Councillor Amanda Freake / Councillor Kerry Jones

Resolved that The Town of Deer Lake proceed with the sale of the following properties due to taxes owing as per the Municipalities Act 1999.

20 Wight's Rd  
58 George Aaron Drive  
25 TCH  
7 Lush's Lane

In Favor: Mayor Michael Goosney  
Councillor Kerry Jones  
Councillor Darren Fitzgerald  
Councillor Amanda Freake  
Councillor Brett Langdon

In favor 5; opposed 0. Carried

2023-0918-04, Signing Authority

Councillor Amanda Freake / Councillor Kerry Jones

Resolved that The Town of Deer Lake add Deputy Mayor Melanie Young as signing authority on all financial accounts belonging to the town.

In Favor: Mayor Michael Goosney  
Councillor Kerry Jones  
Councillor Darren Fitzgerald  
Councillor Amanda Freake  
Councillor Brett Langdon

In favor 5; opposed 0. Carried

Finance Meeting  
Sept 14th 2023

In Attendance:

Chair Councillor Darren Fitzgerald  
Town Manager Jason Young

Councillor Amanda Freake  
Town Clerk Lori Humphry

No	Description	Notes
88	Storm Sewer Study Invoice \$8,885.92	Recommend Approval
2	Eagle View 2024 Fly over \$33,456.00	

		Recommend Approval – 2024 Budget
3	2023 Deer Lake Paving \$271,696.14	Recommend Approval
4	Payment for Infrastructure Design – Main Dam Road \$11,718.50	Recommend Approval
5	Lawyer Fees - Burgess Law \$36,212.19	Recommend Approval
6	Demo Dwelling 28 Wight’s Road \$7,820	Recommend Approval
7	IT Support 2022-2023 \$14,550.14	Recommend Approval
8	Annex Progress Claim 21 \$94,991.27	Recommend Approval
9	Light Pole removal and Re-position (Main Dam Road Project) \$5460.00 plus HST	Recommend Approval
10.	Motion to sell property	Separate Motion Required
11.	Motion to add Signing Authority for Deputy Mayor	Separate Motion Required

(b) Accounts Payable

2023-0918-05, Accounts Payable

Councillor Amanda Freake/Councillor Darren Fitzgerald

Resolved that the recommendations for Accounts Payable Report for September 14<sup>th</sup>, 2023 be adopted as presented excluding item #5.

In Favor:

Mayor Michael Goosney  
Councillor Kerry Jones  
Councillor Darren Fitzgerald  
Councillor Amanda Freake  
Councillor Brett Langdon

In favor 5; opposed 0. Carried

Mayor Goosney leaves the meeting due to conflict of interest. Councillor Jones takes the chair.

2023-0918-06, Accounts Payable

Councillor Amanda Freake/Councillor Kerry Jones

Resolved that the recommendations for Accounts Payable Report for September 14<sup>th</sup>, 2023 #5 only be adopted as presented.

In Favor:                           Councillor Kerry Jones  
  Councillor Darren Fitzgerald  
  Councillor Amanda Freake  
  Councillor Brett Langdon

In favor 4; opposed 0. Carried

Mayor Goosney returns to the meeting and takes the chair.

Town of Deer Lake  
Regular Accounts Payable Report  
Date: September 14th, 2023

No.	Name of Supplier	Amount Owing
1	A & C ENTERPRISES 1985 LTD	\$286.28
2	AIR LIQUIDE CANADA INC.	\$371.70
3	ATLANTIC INDUSTRIES LTD.	\$504.55
4	ATLANTIC READY MIX LTD	\$212.52
5	AGUATHUNA DRAFING & CONSULTING COMPANY	\$2,808.30
7	AUTO VALUE PARTS WNL	\$611.52
9	BIOMAXX	\$5,778.78
10	BR SAFETY TRAINING & CONSULTING	\$1,495.00
11	BROWNING HARVEY LTD	\$203.50
12	BYRON'S SHOE & TARP REPAIR LTD	\$398.28
13	BRANDT TRACTOR LTD.	\$2,830.68

14	CANADIAN SAFETY EQUIPMENT	\$747.20
15	CENTRAL CASHIER'S OFFICE	\$759.00
16	CENTRAL LANDSCAPING	\$563.50
17	CHANDLER	-\$47.68
18	CIMCO REFRIGERATION	\$1,274.46
19	CRANE SUPPLY LTD	\$5,685.27
20	DAN SPENCE REFRIGERATION	\$417.11
21	DEER LAKE FOODLAND	\$36.75
22	DEER LAKE HOME HARDWARE	\$2,578.62
23	DEER LAKE PHARMACY LTD.	\$26.85
24	EAST COAST MOBILE MEDICAL INC	\$75.90
25	EASTERN VALVE & CONTROL	\$3,921.50
27	FLEET READY LTD.	\$697.88
28	GUILLEVIN INTERNATIONAL CO.	\$1,086.47
29	HUMBER READY MIX INC.	\$1,599.94
30	J.N. AUTOMOTIVE (2001) LTD.	\$747.48
31	JET ICE LIMITED	\$2,464.74
32	JONATHAN COMPAGNON	\$3,150.00
33	K.C. REID ENTERPRISES LTD.	\$745.03
34	KC REID HOLDINGS INC.	\$575.00
35	MCLOUGHLAN SUPPLIES LTD.	\$143.18
36	MEDICAL WEST SUPPLIES INC	\$224.25
38	MUNICIPALITIES NEWFOUNDLAND LABRADOR	\$2,350.00
39	N.C.L. CONTRACTORS LTD	\$3,105.47
40	ON THE SPOT WELDING LTD.	\$8,132.53

41	PAINT SHOP (WEST COAST DECOR LTD)	\$12.21
42	POLYJOHN CANADA	\$406.47
43	PRIME CREATIVE	\$172.50
44	Q.N.H EXCAVATING LTD.	\$1,793.86
45	RUDY'S COURIER SERVICE	\$165.00
46	SHEARS BUILDING SUPPLIES	\$676.65
47	SIMMONS TIRE & SERVICE CENTRE LTD	-\$107.19
48	SNT SOLUTIONS INC.	-\$410.56
49	SUPERIOR PROPANE	\$34.22
50	THE GREENHOUSE	\$793.50
51	TOWN OF REIDVILLE	\$697.60
52	TIMBERSTONE	\$9,211.50
53	TOOPE'S AUTO LTD.	\$223.63
54	TOTALENERGIES MARKETING CANADA INC.	-\$284.97
55	VALMIN FIRE PROTECTION	\$898.15
56	WESTERN SIGNS	\$448.68
57	WILLIAMS' BUILDING SUPPLIES	\$1,322.93
58	WESTERN REGIONAL WASTE MANAGEMENT	\$24,198.72
59	YATES & WOODS LTD	\$2,472.50

\$99,286.96

(c) Environment and Housing

2023-0918-07, Environment and Housing

Councillor Kerry Jones / Councillor Darren Fitzgerald

Resolved that the minutes for The Town of Deer Lake Environment and Housing Committee for September 11<sup>th</sup>, 2023 be adopted as presented.

In Favor: Mayor Michael Goosney  
Councillor Kerry Jones  
Councillor Darren Fitzgerald  
Councillor Amanda Freake  
Councillor Brett Langdon

In favor 5; opposed 0. Carried



Environment & Housing Committee Minutes

Tuesday September 11, 2023 – 1:30 pm

In Attendance: Councillor Kerry Jones Councillor Darren Fitzgerald  
Christa Jones David Thomas  
Keith Park

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2023, up to and including September 11, 2023:

- General repairs (65): \$ 303,425
- Decks, Extensions, Patios (58): \$ 310,250
- Accessory buildings (32): \$ 430,960
- New Dwellings (12): \$ 3,080,000
- Commercial Construction (6): \$ 137,000

Total \$ 5,293,135

Permits Issued

Name	Address	Description	Action
General Repairs			



1	Jeffrey Pink	18	Eighth Avenue	Window and siding	Permit Issued
2	Monty Payne	10	Colbourne Street	Siding	Permit Issued
3	Andre Cornick	18	Second	Shingles	Permit Issued
4	Paul Curtis	19	Hancock's Road	Windows and Siding	Permit Issued
5	Phillip Wheeler	10	Kennedy Street	Foundation Repair	Permit Issued

Decks / Extensions / Patios / Fences					
6	Wade Carroll	25	Tower Road	Patio	Permit Issued
7	Boyd Clark	65	Wight's Road	Deck	Permit Issued
8	Courtney Lourenco	114	Riverbank Road	Fence	Permit Issued
9	Abe Pittman	16	Birch Street	Fence	Permit Issued
10	Donald Ball	74	Garden Road	Deck	Permit Issued
11	Darren Langdon	71	George Aaron Drive	Lean to on garage	Permit Issued
12	Wade Hillier	30	Boulos Place	Lean to on garage	Permit Issued
13	Clarence Rose	47	Goose Arm Road	Deck	Permit Issued
14	Dennis Parsons	37-39	High Street	Ext to Garage	Permit Issued
15	Danny Stone	67	Wight's Road	Garage Addition	Permit Issued
16	Nicholas Yetman	74	Nicholsville Rd	Fence	Permit Issued

Accessory Buildings					
17	Joshua Anstey	12	Cross's Heights	Garage	Permit Issued

New Dwelling					
18	Jade Holdings	39-41	Woodford Drive	New Dwelling	Permit Issued
19	Jade Holdings	43-45	Woodford Drive	New Dwelling	Permit Issued
20	RHS Investments	3	Jeddores Lane	New Dwelling	Permit Issued

New Businesses					
20	O'Brien's Mechanical Repair	30	Reid's Lane	Maintenance Shop	Approved
21	Kimberly Perry	12	Nicholsville Rd	Re-open B&B	Approved

(d) Arts, Recreation and Culture

2023-0918-08, Arts, Recreation and Culture

Councillor Brett Langdon / Councillor Kerry Jones

Resolved that the minutes for The Town of Deer Lake Arts, Recreation and Culture Committee for September 15<sup>th</sup>, 2023 be adopted as presented.

In Favor: Mayor Michael Goosney  
 Councillor Kerry Jones  
 Councillor Darren Fitzgerald  
 Councillor Amanda Freake  
 Councillor Brett Langdon

In favor 5; opposed 0. Carried

Department of Arts, Recreation and Culture Minutes

September 15, 2023

In Attendance:

Councillor - Gordon Hancock  
 Councillor – Brett Langdon  
 Director of Recreation Community Services - Glynn Wiseman  
 Town Manager – Jason Young

#	Item/Description	Discussion/Notes	Decision
1	Upgrades to Swimming Pool Showers	The Recreation Department is looking into having repairs performed to the showers and shower rooms in the swimming pool for the 2024 budget. This will be included with the lobby renovations.	For council Information
2	Washrooms at Joe Butts	The washrooms at Joe Butts lookout will remain open until the end of October period. After this point if special events are held at this area, arrangements will be made to reopen the washrooms for those events. The town manager has been in contact with the beach food vendor. He advises he may want to be open for some pop up events during the shoulder season.	For council Information
3	Sliding Hill relocated to Schwartz Park	The Recreation Department would like to have the Sliding Hill relocated from Powerhouse Field to Schwartz Park. The Powerhouse Field has sustained significant damage over the past few years due to the construction of the sliding hill as well, the clean-up of stone salt and sand in the spring takes a considerable amount of time away from The Recreation Department. The hill would be the same height as the original hill but the slope	For council Approval

		would be more gradual. The town superintendent estimates the base to be 100 – 150 feet wide and would take up to 200 loads of fill to construct. The fill is on hand at public works. The recreation committee is <u>recommending approval</u> for this pending commitment and design from the public works department.	
4	Tree Audit	The Recreation Department has received the tree audit And is reviewing the document to make recommendations to council.	For council information
5	Canteen Operations	Canteen operations will remain the same this year as they did in 2022 - 23 season. Lisa Olford will remain as canteen operator for this season.	For council information
6	Off Peak Ice Rates	The Recreation Committee is recommending reduced rates during off peak days and hours, Tuesday's, Wednesday's, Thursday's from 9:00 AM until 3:30 PM from Sept 26 – Dec 21, 2023 as we did in 2022. The rate per hour would be \$105.00 rather than the regular ice rate of \$135.00 per hour. <u>Recommended approval</u>	For council Approval

(e) Public Works

2023-0918-09, Public Works

Councillor Darren Fitzgerald / Councillor Brett Langdon

Resolved that the minutes for The Town of Deer Lake Public Works Committee for September 14<sup>th</sup>, 2023 item #3 be adopted as presented.

In Favor:

Mayor Michael Goosney  
Councillor Kerry Jones  
Councillor Darren Fitzgerald  
Councillor Amanda Freake  
Councillor Brett Langdon

In favor 5; opposed 0. Carried

Attendance: Jason Young Town Manager  
Darren Fitzgerald Councilor  
Brett Langdon Councilor  
David Thomas Director of Public Works  
Scott Elms Public Works Superintendent

Absent Gordon Hancock Councilor

Public Works Meeting  
September 14, 2023 @ 8:30am

Meeting Agenda

No	Description	Notes
3	MCW applications	1. Garden Road 2. Lagoon 3. Riverbank Rd 4. Spillway Lift station upgrade 5. Whites road lift station upgrade

2023-0918-10, Public Works

Councillor Darren Fitzgerald / Councillor Brett Langdon

Resolved that the minutes for The Town of Deer Lake Public Works Committee for September 14<sup>th</sup>, 2023 excluding #3 be adopted as presented.

In Favor: Mayor Michael Goosney  
Councillor Kerry Jones  
Councillor Darren Fitzgerald  
Councillor Amanda Freake  
Councillor Brett Langdon

In favor 5; opposed 0. Carried

Attendance: Jason Young Town Manager  
Darren Fitzgerald Councilor  
Brett Langdon Councilor  
David Thomas Director of Public Works  
Scott Elms Public Works Superintendent

Absent Gordon Hancock Councilor

Public Works Meeting  
September 14, 2023 @ 8:30am

Meeting Agenda

No	Description	Notes
1	Signage around Sundara	One Deer Lake sign is down. We will install a new sign and this should help in directing traffic into Deer Lake
2	Water Operator course	We will be sending employees to continue with their water operator training courses
3	MCW applications	<ol style="list-style-type: none"><li>1. Garden Road</li><li>2. Lagoon</li><li>3. Riverbank Rd</li><li>4. Spillway Lift station upgrade</li><li>5. Whites road lift station upgrade</li></ol>
4	Storm drain on Wight's Rd	Recommend go to tender. Funds will come from either gas tax or emergency funding. This project has to be completed before more damages are done to the properties in this area.
5	Electronics recycling	Recommend that we be the electronics drop off similar to the paint drop off.
6	Chapel Hill	Manhole is a little high, Contractor is going to use infraheat machine to warm asphalt around manhole to repair.
7	Cross walk signs	Ordered, should be here in October. We will install at High Street/Clinic Drive, High Street/Morey Ave and Nicholasville road near DL Manor. In next year's budget buy more for other areas.
8	Annex update	Siding and site grading to start this week Windows after November 11 We need to get completion date Need color scheme for the floor and lines

9	Goose Arm/George Aaron Dr. intersection	Next project on schedule

(f) Health and Wellness

2023-0918-11, Health and Wellness

Councillor Brett Langdon/Councillor Darren Fitzgerald

Resolved that the minutes for The Town of Deer Lake Health and Wellness Committee for August 15<sup>th</sup>, 2023 be adopted as presented.

In Favor: Mayor Michael Goosney  
 Councillor Kerry Jones  
 Councillor Darren Fitzgerald  
 Councillor Amanda Freake  
 Councillor Brett Langdon

In favor 5; opposed 0. Carried

Health and Wellness Committee  
 August 15,2023

Attendance:  
 Mayor Michael Goosney  
 Deputy Mayor Melanie Young  
 Councillor Gordon Hancock  
 Town Clerk Lori Humphrey

Bridge the Gap	Quilting and Kayaking	Set up meeting with Mike.
Move More Stress Less Series	Dog park Thursday August 24.	Put on Facebook
Newcomer Initiative	Bags are ready to be given out.	Any new family please identify.

Appreciation Night 2.0	Look at a fun night of bowling	Early October – look for funding
Wellness Day	Pushed to Spring	
Skating for Youth and New Comers	Order Skates and helmets	Lori to contact suppliers for skates and helmets
Lighting 430	Move to rec’s agenda	
Committee Member Shirts	Have shirts and hats to identify member during events	Lori to price

(g) Tax Recovery Summary

2023-0918-12, Tax Recovery Summary

Councillor Amanda Freake /Councillor Kerry Jones

Resolved that the Tax Recovery Summary be adopted as presented.

In Favor: Mayor Michael Goosney  
 Councillor Kerry Jones  
 Councillor Darren Fitzgerald  
 Councillor Amanda Freake  
 Councillor Brett Langdon

In favor 5; opposed 0. Carried

Taxes Receivable Summary Templates for 2022

Option 1: For Those Municipalities that Report All Taxes Receivable Together

The Municipality of  
 Tax Receivable Summary  
 December 31, 2022

		Total Receivable		Accounts With Payment Plan*	
		Tax Payers #	Amount \$	Tax Payers #	Amount \$
<b>Taxes Receivable</b>					
A	Owed for current tax year (2022)	567	\$ 143,090.90	283	\$ 54,812.70
B	Owed for preceding tax year (2021)	133	85,039.03	74	57,043.97

C	Owed for two years preceding (2020)	81	54,110.87	40	37,944.22
D	Owed for three years preceding (2019)	51	36,653.06	20	23,672.20
E	Owed for Four years preceding (2018)	33	15,578.94	10	4,370.34
F	Owed for over four years (2017 and older)	27	12,223.07	6	3,612.03
Total Taxes Receivable (Dec 31) (A + B + C + D + E + F)		892	\$ 346,695.87	433	\$ 181,455.46

Allowance for Doubtful Accounts for Taxes Receivable	\$75,572.00	
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\* If there are town residents on a Formal Tax Payment Plan, please ensure the "Accounts with Payment Plan" Section is completed.

(h) Tax Recovery Plan
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2023-0918-13, Tax Recovery Plan

Councillor Amanda Freake /Councillor Kerry Jones

Resolved that the Tax Recovery Plan be adopted as presented.

In Favor:

Mayor Michael Goosney  
Councillor Kerry Jones  
Councillor Darren Fitzgerald  
Councillor Amanda Freake  
Councillor Brett Langdon

In favor 5; opposed 0. Carried

A. Status of the Objectives of the Tax Recovery Plan dated December 31, 2021:



The Town was able to actually recover 86.85% of the outstanding and current taxes receivable for the year ended December 31, 2022. The objective stated for the Tax Recovery Plan dated December 31, 2021 was 90%.

Summary of reasons for meeting / not meeting the 2021 objective include:

We need an overview what worked:

1. The Actions that worked included:
  - A. More flexible payment options
2. The actions that we need to look at changing include:
  - A. Vacant Land gone for title searches by lawyers are taking years to complete, we are put to bottom of list behind searches for restate sales

B. The Objectives of the Tax Recovery Plan Dated December 31, 2022

The Town's objective is to recover 90% of all of the outstanding tax receivable by December 31, 2023.

In order to ensure the availability of sufficient municipal services, it is important that residents and businesses make their payments to Council by June 30, 2023, or otherwise be placed on the Town's arrears listing and held subject to the Town's arrears recovery actions as presented in this report.

Under the Government of Newfoundland and Labrador's Community Sustainability Partnership (CSP), the Town must implement and maintain a Tax Recovery Plan and Tax Receivable Summary by establishing objectives, timelines and procedures to recover unpaid taxes from the current and previous years.

The Town is subject to these accountability measures in order to receive future Municipal Operating Grant (MOG) funding and a share of Provincial Gas Tax Revenue Sharing funding.

The Town must also present municipal audited annual financial statements in compliance with Public Sector Accounting Board (PSAB) standards and an approved annual budget to receive municipal operating grants.

Moreover, the Town will take all reasonable actions towards the recovery of taxes in arrears while ensuring the tax recovery process being followed is fair and reasonable to the tax payer and the Town, and within the authority provided under the *Municipalities Act, 1999*.

Tax Year Planning Schedule

- Tax Notices are mailed out By the end of January 2023;

- Taxes are due on March 31, 2023;
- Taxes are considered unpaid after April 1, 2023; and,
- Taxes are considered in arrears after April 1, 2023.

(i) Land Sale
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2023-0918-14, Land Sale

Councillor Amanda Freake /Councillor Darren Fitzgerald  
 Resolved that the Town of Deer Lake accepts the Land Auction results.

In Favor: Mayor Michael Goosney  
 Councillor Kerry Jones  
 Councillor Darren Fitzgerald  
 Councillor Amanda Freake  
 Councillor Brett Langdon

In favor 5; opposed 0. Carried  
 Land Auction  
 August 22, 2023  
 1 -3 Owens Drive  
 10:00 am

In Attendance:

Town  
 Jason Young – Town Manager  
 Lori Humphrey – Town Clerk  
 David Thomas – Public Works Director

Public  
 Dean Ball  
 Scott Gould – SRT Holding

Name	Bid
Town of Deer Lake	\$119,200
Scott Gould – SRT Holding	\$120,000

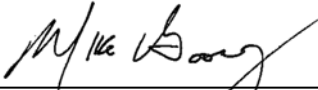
2023-0918-15 Adjournment

Councillor Amanda Freake  
 Resolved that since there is no further business that the meeting adjourns at 8:25pm. Next Meeting scheduled for October 9<sup>th</sup>, 2023.

In Favor:

Mayor Michael Goosney  
Councillor Kerry Jones  
Councillor Darren Fitzgerald  
Councillor Amanda Freake  
Councillor Brett Langdon

In favor 5; opposed 0. Carried



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Mayor Michael Goosney



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Lori Humphrey, Town Clerk