

Minutes of the regular meeting of council held Monday, May 17, 2021 No. 1417 held by at 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Myra Spence
Councillor David Parsons
Councillor Gordon Hancock
Councillor Kerry Jones

Also in attendance: Town Manager, Maxine Hayden
Director of Operations & Communications, Jason Young
Director of Recreation and Community Services, Glynn Wiseman
Public Works Superintendent, David Thomas
Town Clerk, Lori Humphrey
MEO, Keith Park

Gallery: Bill Hayden, Jean Young

Regular meeting of council called to order at 7:38 pm by Mayor Dean Ball

2021-0517-01, Minutes No. 1416

Councillor Amanda Freake /Councillor David Parsons

Resolved to accept the minutes of regular meeting of council, No. 1416 Monday, May 3, 2021.

In Favor: Mayor Dean Ball
Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Myra Spence
Councillor David Parsons
Councillor Gordon Hancock
Councillor Kerry Jones

In favor 7; opposed 0. Carried

New Business

2021-0517-02, Alternate Returning Officer

Councillor Amanda Freake /Councillor David Parsons

Move that Town of Deer Lake appoints Christa Jones as Alternate Returning Officer for the 2021 Election.

In Favor: Mayor Dean Ball
Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Myra Spence
Councillor David Parsons
Councillor Gordon Hancock
Councillor Kerry Jones

In favor 7; opposed 0. Carried

2021-0517-03, Deer Lake Airport Board Member

Councillor Myra Spence/Councillor David Parsons

Move that the Town of Deer Lake nominate Devon Goulding as the Town of Deer Lake representative for the Deer Lake Regional Airport Board as Dwayne Reid is stepping down.

In Favor: Mayor Dean Ball
Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Myra Spence
Councillor David Parsons
Councillor Gordon Hancock
Councillor Kerry Jones

In favor 7; opposed 0. Carried

Correspondence

Correspondence

Meeting No. 1417

Date: Monday, May 17, 2021

No	NAME	REGARDING	
1	Municipal Affair	Proclamation - Municipal Awareness Day	Sign - Breakfast tomorrow
2	Dept of Forestry, Fishery and Agriculture	Correspondence regard "The Island"	Staff has already responded to the department.

3	Municipal Affair	Approval to Award Garden and Canal	FYI
4	Municipal Affair	Approval to Vote by Mail	FYI
5	Deer Lake Regional Airport	New Release	FYI
6	Dynamic Engineering Ltd.	Tender Results	FYI

(a) Accounts Payable

2021-0517-04, Accounts Payables

Councillor Amanda Freake / Councillor Myra Spence

Resolved that the recommendations for Accounts Payable for May 12, 2021 excluding 6, 11, 13 and 42 be adopted as presented.

In Favor:

Mayor Dean Ball
Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Myra Spence
Councillor David Parsons
Councillor Gordon Hancock
Councillor Kerry Jones

In favor 7; opposed 0. Carried

Councillor Hancock leaves due to conflict of interest.

2021-0517-05, Accounts Payable

Councillor Amanda Freake / Councillor Myra Spence

Resolved that the recommendations for Accounts Payable for May 12 #6 only be adopted as presented.

In Favor:

Mayor Dean Ball
Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Myra Spence
Councillor David Parsons
Councillor Kerry Jones

In favor 6; opposed 0. Carried

Councillor Hancock returns and Councillor Spence leaves due to conflict of interest.

2021-0517-06, Accounts Payable

Councillor Amanda Freake / Councillor David Parsons

Resolved that the recommendations for Accounts Payable for May 12, 2021 #11 only be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor David Parsons
Councillor Kerry Jones

In favor 6; opposed 0. Carried

Councillor Spence returns and Mayor Ball leaves due to conflict of interest. Deputy Mayor takes the chair.

2021-0517-07, Accounts Payable

Councillor Amanda Freake / Councillor Myra Spence

Resolved that the recommendations for Accounts Payable for May 12, 2021 #13 only be adopted as presented.

In Favor: Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor David Parsons
Councillor Kerry Jones
Councillor Myra Spence

In favor 6; opposed 0. Carried

Mayor Ball returns to the meeting and the chair. Councillor Jones leaves the meeting due to conflict of interest.

2021-0517-08, Accounts Payable

Councillor Amanda Freake / Councillor Myra Spence

Resolved that the recommendations for Accounts Payable for May 12, 2021 #42 only be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Mike Goosney

Councillor Amanda Freake
Councillor David Parsons
Councillor Gordon Hancock
Councillor Myra Spence

In favor 6; opposed 0. Carried

Councillor Jones returns to the meeting.

Town of Deer Lake

Regular Accounts Payable Report

Date: May 12, 2021

No.	Name of Supplier	Amount Owing	Notes
1	A & C Enterprises	\$272.47	Mats - all departments
2	Air Liquide Canada	\$152.95	Fire Department & Hodder
3	Adam's Electrical Contracting	\$402.50	Lift rental
4	Aguathuna Drafting & Consulting	\$1,150.00	Hodder - infrared thermo survey
5	Atlantic Trailer & Equipment	\$2,116.91	Unit 59
6	B & S Trucking	\$4,887.50	Dumpster rentals & spring clean up
7	Byron's Shoe & Tarp Repair	\$715.93	All departments
8	Central Office Equipment	\$55.44	Administration
9	Computers and Communications	\$23.00	Administration
10	Curtis Powerworks	\$3,005.64	Commerce street - poles
11	Dan Spence Refrigeration	\$7,935.00	Scroll compressors
12	Day & Ross	\$193.46	Courier
13	Deer Lake Home Hardware	\$1,780.63	All departments - 7 garbage bins (\$760.74)
14	Dennis GM	\$29.52	Unit 55
15	DIY Rentals	\$211.60	Sod cutter - Parks
16	Deer Lake Truck & Tirecraft	\$194.01	Unit 59

17	Entandem	\$185.12	Hodder
18	G.A Duncan Electric	\$8,163.68	Filtration System
19	Gillett's Holding Ltd.	\$61.53	Bench plate engraving
20	Guillevin Internatonal	\$250.51	Commerce Street
21	Humber Ready Mix	\$191.48	Commerce Street
22	JN Automotive	\$1,797.29	All departments
23	Joe Johnson Equipment	\$780.21	Shop supplies
25	KC Reid Enterprises Ltd.	\$175.55	Depot & Hodder
26	Mcloughlan Supplies	\$803.85	Hodder
27	Modern Pest Control	\$465.84	Hodder & Office
28	NCL Contractors	\$2,039.07	Parks & Playgrounds
29	NLCSA	\$483.00	Training - PW
30	On the Spot Welding	\$384.25	Lift stations
31	Rideout's Farm Inc.	\$529.00	Fertilizier - soccer field
32	Rigid Trucking & Excavating	\$13,352.98	Western health fuel - shop supplies
33	Rogers	\$236.80	Hodder
34	Rudy's Courier Service	\$104.99	Courier
35	Shears Building Supplies	\$1,390.29	All departments
36	Superior Propane	\$78.20	Hodder
37	Total Canada Inc.	\$304.98	Depot
38	Town of Reidville	\$697.60	Animal control
39	Traction	\$85.96	Unit 117
40	Valmin Fire Protection	\$552.00	Fire Department
41	Western Signs	\$75.90	Depot
42	Western Steel Works	\$1,956.38	Unit 59 & Bike racks

43	Williams' Building Supplies	\$320.51	All departments
44	Woodward Motors Limited	\$377.08	Shop & Unit 55
45	WRWM	\$24,491.68	Garbage fees & Spring clean up
46	Yates & Woods	\$1,035.00	Survey - Fifth/Hancock's

\$84,497.29

(b) Finance

2021-0517-09, Finance

Councillor Amanda Freake / Councillor Myra Spence

Resolved that the recommendations for Finance Report for May 13, 2021 be adopted as presented.

In Favor:

Mayor Dean Ball
Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Myra Spence
Councillor David Parsons
Councillor Gordon Hancock
Councillor Kerry Jones

In favor 7; opposed 0. Carried

Finance
May 13, 2021

Councillor Amanda Freake

Councillor Myra Spence

Maxine Hayden

NO	Description	Recommendation
01	Marine High Street \$211,409.92	Recommend approval
02	Alltech \$18,705.90 lead paint abatement	Recommend approval
03	Dillon Consulting \$1,350.85 High Street Phase 2A	Recommend approval
04	Tree house annual donation	Recommend approval
05	Run the rock	Recommend approval

(c) 2020 Tax Receivable Summary and Tax Recovery Plan

2021-0517-10, Tax Receivable and Tax Recovery Plan

Councillor Amanda Freake / Councillor Myra Spence

Resolved that the Town of Deer Lake adopts the 2020 Tax Receivable Summary and Tax Recovery Plan recommendations.

In Favor:

Mayor Dean Ball
Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Myra Spence
Councillor David Parsons
Councillor Gordon Hancock
Councillor Kerry Jones

In favor 7; opposed 0. Carried

MUNICIPALITY OF Deer Lake

Tax Recovery Plan Dated December 31, 2020

Tax Recovery Actions and Plans for the Municipal Fiscal Year 2021

Date Created: May 13, 2021

Date Amended: . 20

A. Status of the Objectives of the Tax Recovery Plan dated December 31, 2019:

The Town was able to recover 91.05% of the outstanding and current taxes receivable for the municipality fiscal year that ended December 31, 2020. The stated objective for the Tax Recovery Plan dated December 31, 2019 (Municipal Fiscal Year 2020) was 90%.

Summary of reasons for **meeting / not meeting** the 2019 objective include:

We need an overview what worked:

1. The Actions that worked included:
 - A. More flexible payment plans
2. The actions that we need to look at changing include:
 - A. Water Shut offs need to be done sooner

B. The Objectives of the Tax Recovery Plan Dated December 31, 2020

The Town's objective is to recover 90% of all of the outstanding tax receivable by December 31, 2021.

In order to ensure the availability of sufficient municipal services, it is important that residents and businesses make their payments to Council by June 30, 2021, or otherwise be placed on the Town's arrears listing and held subject to the Town's arrears recovery actions as presented in this report.

Under the Government of Newfoundland and Labrador's Community Sustainability Partnership (CSP), the Town must implement and maintain a Tax Recovery Plan and Tax Receivable Summary by establishing objectives, timelines and procedures to recover unpaid taxes from the current and previous years.

The Town is subject to these accountability measures in order to receive future Municipal Operating Grant (MOG) funding and a share of Provincial Gas Tax Revenue Sharing funding.

The Town must also present municipal audited annual financial statements in compliance with Public Sector Accounting Board (PSAB) standards and an approved annual budget to receive municipal operating grants.

Moreover, the Town will take all reasonable actions towards the recovery of taxes in arrears while ensuring the tax recovery process being followed is fair and reasonable to the tax payer and the Town, and within the authority provided under the *Municipalities Act, 1999*.

Tax Year Planning Schedule

- Tax Notices are mailed out By the end of January 2021;
- Taxes are due on March 31, 2021;
- Taxes are considered unpaid after April 1, 2021;
- Taxes are considered in arrears after April 1, 2021;and,
- Tax Recovery Plan begins May 1, 2021.

The Municipality of
Tax Receivable Summary
Dated 31 December 2020

Option 1: For Those Municipalities that Report All Taxes Receivable Together

		Summary of Taxes Receivable as of December 31, 2020			
		Total Receivable		Accounts With Payment Plan	
		Tax Payers #	Amount \$	Tax Payers #	Amount \$
Taxes Receivable					
A	Owed for current tax year (2020)	466	\$ 414,148.01	203	\$ 9,500.73
B	Owed for preceding tax year (2019)	127	135,592.45	34	14,668.25
C	Owed for two years preceding (2018)	41	49,813.09	9	8,373.42
D	Owed for three years preceding (2017)	24	30,407.53	2	5,085.80
E	Owed for Four years preceding (2016)	13	20,207.87	2	4,470.90
F	Owed for over four years (2015 and older)	8	75,472.03	2	-
Total Taxes Receivable (Dec 31) (A + B + C + D + E + F)		679	\$ 725,640.98	252	\$ 42,099.10

Allowance for Doubtful Accounts for Taxes Receivable		
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The Municipality of
Tax Receivable Summary
Dated 31 December 2020

Option 2: For Those Municipalities that Report Separate Types of Taxes Receivable

		Summary of Taxes Receivable as of December 31, 2019			
		Total Receivable		Accounts With Payment Plan	
		Tax Payers #	Amount \$	Tax Payers #	Amount \$
I. Poll Taxes Receivable					
A	Owed for current tax year (2020)	45	\$ 13,767.11	13	\$ 2,919.70
B	Owed for preceding tax year (2019)	28	11,523.92	0	117.31
C	Owed for two years preceding (2018)	4	743.05	3	696.50
D	Owed for three years preceding (2017)	0	-	0	-
E	Owed for Four years preceding (2016)	1	120.91	0	-
F	Owed for over four years (2015 and older)	0	-	0	-
Total Property Taxes Receivable (Dec 31) (A + B + C + D + E + F)		78	\$ 26,154.99	16	\$ 3,733.51
II. Property Taxes Receivable		(Include Residential and Commercial)			
A	Owed for current tax year (2020)	156	\$ 160,604.61	65	\$ 54,122.67
B	Owed for preceding tax year (2019)	37	32,807.84	11	10,182.99
C	Owed for two years preceding (2018)	17	13,731.42	6	6,611.52
D	Owed for three years preceding (2017)	10	9,248.10	2	2,484.99
E	Owed for Four years preceding (2016)	5	4,597.82	1	1,467.00
F	Owed for over four years (2015 and older)	3	2,457.00	1	1,467.00
Total Property Taxes Receivable (Dec 31) (A + B + C + D + E + F)		228	\$ 223,446.79	86	\$ 76,336.17
III. Business Taxes Receivable					
A	Owed for current tax year (2020)	24	\$ 31,608.81	2	\$ 5,912.19
B	Owed for preceding tax year (2019)	9	7,810.82	1	1,343.81
C	Owed for two years preceding (2018)	5	4,276.08	0	-
D	Owed for three years preceding	1	2,085.00	0	-

	(2017)				
E	Owed for Four years preceding (2016)	0	-	0	-
F	Owed for over four years (2015 and older)	0	-	0	-
Total Business Taxes Receivable (Dec 31) (A + B + C + D + E + F)		39	\$ 45,780.71	3	\$ 7,256.00

IV. Water & Sewer Taxes Receivable (Include Residential and Commercial)					
A	Owed for current tax year (2020)	67	\$ 32,149.12	17	8,573.03
B	Owed for preceding tax year (2019)	24	12,527.78	0	\$ -
C	Owed for two years preceding (2018)	13	7,071.00	6	3,597.00
D	Owed for three years preceding (2017)	4	2,578.00	1	896.00
E	Owed for Four years preceding (2016)	3	1,682.00	1	896.00
F	Owed for over four years (2015 and older)	3	1,792.00	1	896.00
Total Water & Sewer Taxes Receivable (Dec 31) (A + B + C + D + E + F)		114	\$ 57,799.90	26	14,858.03

Total Taxes Receivable (Dec 31) (A + B + C + D + E + F)		459	\$ 353,182.39	131	\$ 102,183.71
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Allowance for Doubtful Accounts for Taxes Receivable					
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Option 1 Totals	679	\$725,640.98	252	\$42,099.10
Option 2 Totals	459	\$353,182.39	131	\$102,183.71
Difference Between Option 1 and Option 2	220	\$372,458.59	121	-\$60,084.61

Reason:

Waste Disposal Fee	57	\$10,239.34	18	\$3,115.21
Hodder Advertising	14	\$3,200.00	1	\$200.00
Balance Forwards	105	-\$103,520.36	0	\$0.00
Connection Fees	2	\$1,050.00	1	\$1,000.00
Hwy Fire Calls	1	\$1,400.00	1	\$1,400.00
Interest	220	\$84,790.25	22	\$11,157.03
Miscellaneous (Receiver General,	14	\$315,404.83	7	\$241,700.25

Rent, Tax Certificates, etc)				
Permits	8	\$24,593.00	1	\$25.00
Total	421	\$337,157.06		\$258,597.49

(d) Environment and Housing

2021-0517-11, Environment and Housing

Councillor Kerry Jones / Councillor David Parsons

Resolved that the recommendations for Environment and Housing for May 6, 2021 be adopted as presented.

In Favor:

Mayor Dean Ball
 Deputy Mayor Mike Goosney
 Councillor Amanda Freake
 Councillor Myra Spence
 Councillor David Parsons
 Councillor Gordon Hancock
 Councillor Kerry Jones

In favor 7; opposed 0. Carried

**Environment & Housing Committee Agenda
 Thursday, May 6th, 2021 at 1pm - Town Office**

In Attendance: Kerry Jones Keith Park Mark Lamswood
 Dave Thomas

Regrets: Dave Parsons Maxine Hayden

Meeting started at 1:00pm

2021 Building Permits to Date:

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2021, up to and including May 6th, 2021:

- General repairs (17): \$ 57,900
- Accessory buildings (3): \$ 9,500
- Commercial Construction (7): \$ 303,000

- Decks, Extensions, Patios (13): \$ 33,350
- New Dwellings (5): \$ 866,500

Total \$1,270,250

#	Name	Address	Description	Action
General Repairs				
1	Ronald Brown	2-6 Evan's Ln	Window & Deck Repair	Approved
2	Derrick & Wanda Gale	1 Dr. DD MacDonald Dr	General Repairs – boards, gate, rails	Approved
3	Kevin & Charlene Hayden	50 Main Dam Rd	Shingles	Approved
4	Randolph & Kathy Pennell	32 Woodford Dr	Fencing	Approved
Extensions, Decks, Patio				
5	Walter & Margaret Stuckless	18 Meadow Ln	Deck	Approved
6	Lynette Clarke	20 Riverside Dr	Deck	Approved
7	William Wiseman	9 Cross's Ln	Wheelchair Ramp	Approved
8	Derek & Crystal George	2 Spruce St	Extension of Garage	Approved
New Residence				
9	Paul & Paula Compagnon	28 Amanda Ave	New dwelling	Approved
Accessory Building				
10	Ben & Ann Bowring	50 Middle Rd	Shed	Approved
Commercial Construction				
Operate A Business				
11	Melanie Young	18 Moss's Ln	Deer Lake Medical Clinic @ 4 Clinic Dr, Suite 4 (fee for service family medicine clinic)	Approved
12	Joseph White	17 Third Ave	JnB Lawn Care	Approved
Other				

Meeting adjourned 1:50pm

2021-0517-12, Environment and Housing

Councillor Kerry Jones / Councillor David Parsons

Resolved that the recommendations for Environment and Housing for May 13, 2021 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Myra Spence
Councillor David Parsons
Councillor Gordon Hancock
Councillor Kerry Jones

In favor 7; opposed 0. Carried

Environment & Housing Committee Minutes
Thursday, May 13th, 2021 at 10:00am - Town Office

In Attendance: Keith Park Mark Lamswood Maxine Hayden
Dave Thomas

By Phone: Kerry Jones

Regrets: Dave Parsons

Meeting started at 10:00am

2021 Building Permits to Date:

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2021, up to and including May 13th, 2021:

- General repairs (21): \$ 76,200
- Accessory buildings (4): \$ 10,500
- Commercial Construction (7): \$ 303,000
- Decks, Extensions, Patios (13): \$ 33,350
- New Dwellings (5): \$ 966,500

Total \$1,389,550

#	Name	Address	Description	Action
General Repairs				
1	Herbert & Ruth Hoffe	9 Second Ave	Shingles, fencing & deck	Approved

2	Darren & David Pinksen	25 Cross's Ln	Shingles	Approved
3	Tony & Donna Giles	6 Langdon's Ave	Replace porch & house renos	Approved
4	Craig Furey	13 Church St	Foundation & chimney repairs	Approved
Extensions, Decks, Patio				
New Residence				
Accessory Building				
5	Graham & Melva Field	3 Elizabeth Ave	Gazebo	Approved pending MEO visit
Commercial Construction				
Operate A Business				
Other				
6	MEO Discussion Item	14 Joel's Cres	Listing agent seeking feedback re: variance for garage setback to flanking road	Property owners would apply for variance to allow for garage aligned with existing driveway; E&H would recommend approval for this to council with certain conditions

(d) Parks and Recreation

2021-0517-13, Parks and Recreation

Councillor Gordon Hancock / Councillor Amanda Freake

Resolved that the recommendations for Parks and Recreation for May 14, 2021 be adopted as presented.

In Favor:

Mayor Dean Ball

Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Myra Spence
Councillor David Parsons
Councillor Gordon Hancock

Opposed: Councillor Kerry Jones

In favor 6; opposed 1. Carried

Parks & Recreation Committee

9:45 AM, May 14, 2021

In Attendance:

Councillor - Gordon Hancock

Councillor – Amanda Freake

Deputy Mayor – Mike Goosney

Director of Recreation Community Services - Glynn Wiseman

Hancock Road Playground Update:

- Public Works has finished connecting a culvert and filling the ditch. Recreation can start as soon as they are ready to do so

Parks staff

- The parks and recreation staff have been busy temporarily repairing the bridge on the back of the senior's complex.
- The boat launch is installed
- They are in the process of installing the lines on the soccer and Softball fields.

Commerce Street update

- The town electrician has installed the new lamp posts and electrical service on commerce street and will have the electrical service completed by Tuesday May 18, 2021. Sean Dolter will be onsite on May 31 to begin the landscaping.

Committee Name change

- Recreation is discussing a new name for Parks and Recreation to add in the arts. **For council discussion**

Staff Appreciation

- Recreation recommends the approval of a pass for each employee based on 20 slots of either swimming, bowling or skating. For council approval

DFO Oceans Day Request

- DFO is looking to partner with the Town of Deer Lake for Oceans Day on Friday June 4. They would like to do a clean-up of areas such as the beach with students from the local schools. The Town of Deer Lake would provide hotdogs, trash bags and would pick up the trash after the clean up was completed. The annual community clean up would run in conjunction with this event rather than on the following Saturday.

Compost Bins Giveaway

- For council discussion – give away, staff to come up with plan

(e) Public Works

2021-0517-14, Public Works

Deputy Mayor Mike Goosney / Councillor Myra Spence

Resolved that the recommendations for Public Works for May 13, 2021 be adopted as presented.

In Favor:

Mayor Dean Ball
Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Myra Spence
Councillor David Parsons
Councillor Gordon Hancock
Councillor Kerry Jones

In favor 7; opposed 0. Carried

Public Works
May 13, 2021

Deputy Mayor Mike Goosney
Maxine Hayden
Jason Young

Councillor Myra Spence
Dave Thomas

No	Description	Recommendation
01	Spring clean up 2021, we had 663 drop offs, 22 semi dump loads, approximately 90 tonne taken to Hampden	for information
02	Grate on High Street	Public works will add to maintenance list.
03	Water line leak Farm/Pennells	Scheduled to be repaired Saturday after the businesses close.
04	Line painting traffic paint North American plants just open shortage of paint	Public works is continuing to work on plans for line painting, crosswalks within the amount of paint we have available.
05	Airport Avenue Storm drain, Marine estimated @\$44,327.00	Recommend this be added at part of the High Street Phase 2 contract Town will do some work themselves to reduce the cost.
06	Alltech lead paint abatement info only	Loose and flaking paint were properly remediated, cleaned and removed. All samples were less than the ACGIH exposure limit
07	Paint collection recap, potential for permanent location at Public works depot	During cleanup we had tubs placed at the depot to collect used paint. The company will continue to look for a site to drop off used paint.
08	Letter has been forwarded to EC Collins to arrange a in person meeting to discuss road conditions from 2020 municipal project	Waiting a reply for an in person meeting.
09	Pothole reporting from residents has been documented and added to work plan for public works road maintenance	Potholes are reported thru the apt and are passed onto public works for repairs
10	Reidville water tower - water pressure	Town will continue to explore ways to alleviate pressure on Town water supply during peak times.

Report From: Public Works Superintendent David Thomas
Prepared For: Council & Management Team

Date Prepared: May 13, 2021
Timeframe: May 3, 2021 – May 14, 2021

May 3, 2021

Checked liftstations, filtration plant, lagoon(cleaned screens)
Repaired culvert on Tulks Ln
Installed culverts on Hancocks Rd
Electrical at Meadow Lane

May 4, 2021

Water hookup on Birch Street
Sewer hookup on birch st
Electrical at lift station
Culvert on Hancocks rd
Checked liftstations, filtration plant, lagoon
2 employees course in CB

May 5, 2021

Ditching Goose arm Rd..
Culverts Hancocks rd
Electrical at Commerce St
Checked liftstations, filtration plant, lagoon(cleaned screens)
3 employees course in CB

May 6, 2021

Electrical at Commerce st
Spring clean up
Ditching Goose Arm rd
Installed culvert Goose Arm Rd
Sewer cam Elizabeth Ave
Checked liftstations, filtration plant, lagoon
2 employees course in CB

May 7, 2021

Checked liftstations, filtration plant, lagoon(cleaned screens)
Cleaned up from spring
Electrical office
Spring clean up
Ditching on Goose Arm
Sewer plug North main street
Dug up and repaired sewer on North Main st

May 10, 2021

2 water hookups on murdoch dr
2 sewer hookups on Murdoch dr

Electrical SAR and stadium
Checked liftstations, filtration plant, lagoon(cleaned screens)
Cleaned up from spring cleanup

May 11, 2021

Ditching Goose Arm Rd
Electrical stadium
Checked liftstations, filtration plant, lagoon
Water hook up on George Aaron dr
Sewer hookup on George aaron Dr
Prepared patches on River Bank rd
Repaired pot hole on farm Rd and Gatehouse Rd

May 12, 2021

Electrical on commerce street
Checked liftstations, filtration plant, lagoon(cleaned screens)
Ditching Goose Arm Rd
Spreading Topsoil on Bennett ave
Laying down markings for paint

May 13, 2021

Checked liftstations, filtration plant, lagoon
Electrical
Patching River bank rd and Reids lane
Spreading topsoil on bennett ave
Checking valves for waterline break

May 14, 2021

Spreading topsoil on bennett ave
Preparing potholes on Meadow lane
Paving potholes on meadow lane
Sweeping streets
Electrical at liftstations

2021-0517-15 Adjournment

Councillor Amanda Freake

Resolved that since there is no further business that the meeting adjourns at 8:50 pm with the next regularly scheduled meeting set for Monday, May 31, 2021 at 7:30 pm.

In Favor:

Mayor Dean Ball
Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Myra Spence
Councillor David Parsons
Councillor Gordon Hancock

Councillor Kerry Jones

In favor 7; opposed 0. Carried

A handwritten signature in cursive script that reads "Dean Ball". The signature is written in black ink and is positioned above a horizontal line.

Mayor Dean Ball

A handwritten signature in cursive script that reads "Lori Humphrey". The signature is written in black ink and is positioned above a horizontal line.

Town Clerk, Lori Humphrey