

Minutes of the regular meeting of council held Monday, October 26, 2020 No. 1407 held by at 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor David Parsons
Councillor Myra Spence

Also in attendance: Town Manager, Maxine Hayden
Administrative Assistant, Christa Jones
Public Works Superintendent, David Thomas
Economic Development Officer, Mark Lamswood
Recreation Director, Glynn Wiseman
Director of Operations & Communications, Jason Young

Absent: Town Clerk, Lori Humphrey

Gallery: Bill Hayden

Regular meeting of council called to order at 7:35 pm by Mayor Dean Ball

Additions to agenda:
New Business – Woodford Drive
Finance – 1 addition of an invoice to report

2020-1026-01, Minutes No. 1406

Councillor Amanda Freake /Councillor Dave Parsons

Resolved to accept the minutes of regular meeting of council, No. 1406 Monday, October 13, 2020.

In Favor: Mayor Dean Ball
Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor David Parsons
Councillor Myra Spence

In favor 7; opposed 0. Carried

Business Arising from minutes

Public Works report, sidewalks on Wight's Road.

Councillor Hancock looking for reasoning for the sidewalk to be moved to one side in a section of the sidewalk near Wight's Lane turn off. Explanation given by Public Works Superintendent based on existing gutter and fire hydrant location. They already plan to make an adjustment of approximately 18" but will review again to see if there is any more that can be done to make it look more in line. If this were a capital works project the hydrant and gutters would not have been a factor, however this was a sidewalk contract only.

New Business

- Dogs on Weekends – Deferred to next council meeting, bring the Municipal Enforcement Officer in to be part of the discussion.
- Woodford Drive – Councillor Jones was wondering if the second coat of asphalt was down and if the road has been turned over to the Town. Deferred for next meeting so the Town Manager has time to do the research.
- Mayor Ball requesting the action list added to next meeting.
- Councillor Freake wondering if there was a way to tie all our social media to update when one is updated to ensure all platforms are updated. Staff to look into.

Correspondence

Correspondence
Meeting No. 1407
Date: Monday, October 26, 2020

No	NAME	REGARDING	
1	Legion	Poppy Campaign	FYI
2	Municipal Affairs	Circular – Prime Consultant Agreement Process Change	FYI
3	Municipal Affairs	Circular – Infrastructure Applications Deadline	FYI

(a) Finance

2020-1026-02, Finance

Councillor Amanda Freake / Councillor Myra Spence

Resolved that the recommendations for Finance Report for October 22, 2020 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Mike Goosney
 Councillor Amanda Freake
 Councillor Gordon Hancock
 Councillor Kerry Jones
 Councillor David Parsons
 Councillor Myra Spence

In favor 7; opposed 0. Carried

Finance
 October 22, 2020

Councillor Amanda Freake
 Councillor Myra Spence
 Maxine Hayden
 Lori Humphrey

No	Description	Recommendation
01	Tract Consulting Schwartz Park \$3,450.00	Recommend approval
02	Straightline Construction Ltd. Office \$8,280.00	Recommend approval hold until work is completed. Councillor Hancock would like for council/staff to look closer at spreading work when below the threshold for tenders to make sure the procurement act is followed. Councillor Spence would like to have better communications back to all council.
03	Marine Middle Road claim one \$124,722.99	Recommend approval
04	Marine Middle Road claim two \$221,151.58	Recommend approval
05	C. Barnes Excavating Inc. Sidewalk \$51,396.95	Recommend approval
06	Go Western Partner Support \$2,500.00	Recommend approval
07	Kids Eat Smart Radiothon November 04,2020	Check with school to see what can be done for donation
08	Christmas party/turkeys – the Christmas party will have to be cancelled for 2020 due to COVID restrictions.	Mayor Ball wants staff to look for ways to still have Christmas Party and follow all the COVID restrictions. Recommend approval of turkeys.
9	Policy for donations	Recommend review policy for 2021

10	Edward Collins Construction - \$221,747.7	<p>Recommend approval. High Street, Councillor Freaque was wondering why Phase I was smooth but not the new paving. Public Works Superintendent explained it could the time of year. Independent inspections were done and they test were passed during the process. George Aaron, paving started. Viking trail being paved next year so there is a small bump left there to tie the two roads in. Few bumps in the road that the superintendent will check on.</p> <p>Dip in road near Xavier needs to be looked at to see if the manhole needs to be raised. Better to have a small dip then a raised manhole for snow clearing purposes, etc.</p> <p>Deputy Mayor Goosney raised the concern of having to accept the lowest tender. Should be comparing the roads done this year by two different contractors, there is a difference in quality of work. Jobs should not be left for a week to two weeks before returning to complete. Tarring should be done 24-48 hours before the job, not wait over a week and receive many complaints from residence regarding vehicles having to drive over work not finished for such a long time.</p>
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(b) Accounts Payable

2020-1026-03, Accounts Payable

Councillor Amanda Freake / Councillor Myra Spence

Resolved that the recommendations for Accounts Payable excluding #8 for October 22, 2020 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor David Parsons
Councillor Myra Spence

In favor 7; opposed 0. Carried

Councillor Myra Spence declare conflict and left the room

2020-1026-04, Accounts Payable

Councillor Amanda Freake / Councillor Dave Parsons

Resolved that the recommendations for Accounts Payable #8 only for October 22, 2020 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor David Parsons

In favor 6; opposed 0. Carried

Councillor Spence returns to the meeting.

Town of Deer Lake

Regular Accounts Payable Report

Date: October 22, 2020

No.	Name of Supplier	Amount Owing	Notes
1	Atlantic Industries	\$4,406.55	Wellon Drive

2	Adam's Electrical Contracting	\$2,903.75	Lift rental
3	Canadian Red Cross	\$414.08	Pool
4	Cansel	\$28.75	Administration
5	Central Office Equipment	\$38.00	Administration
6	Crane Supply	\$867.39	Roads
7	Chandler	\$1,437.50	Recreation
8	Dan Spence Refrigeration	\$119.60	Recreation
9	Eastchem	\$2,118.89	Pool chemicals
10	Graybar Canada	\$2,066.49	Water, sewer and lift stations
11	Guillevin International	\$210.70	Shop supplies
12	Hitech Communications	\$1,328.94	Web hosting and Fire Department
13	JN Automotive	\$1,240.63	All departments
14	Kerr	\$306.34	Stadium and pool
15	Municipalities NL	\$375.00	Lori - MNL
16	NARL Marketing	\$250.55	Furnace oil - Depot
17	NLCSA	\$120.75	Fall Protection - Keith
18	SNT Solutions	\$259.59	Public works
19	Superior Propane	\$459.18	Recreation
20	Thomas Coffey Technical Services	\$3,202.72	FD - pump inspection
21	Western Signs	\$766.71	Pool, no parking, stop signs
22	Western Steel Works	\$501.86	Unit 60 and FD
23	Yellow Pages Group	\$49.79	Administration

\$23,473.76

(c) Environment and Housing

2020-1026-05, Environment and Housing

Councillor Kerry Jones / Councillor Dave Parsons

Resolved that the recommendations for Environment and Housing for October 22, 2020 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor David Parsons

In favor 6; opposed 0. Carried

Environment & Housing Committee Minutes
Thursday, October 22nd, 2020 at 9:30am – By Phone and In Person

In Person/By Phone: Dave Parsons Maxine Hayden Mark Lamswood
Dave Thomas Keith Park

Regrets: N/A

Meeting started at 9:30 am

2020 Building Permits to Date:

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2020, up to and including October 22nd, 2020:

- General repairs (109): \$ 476,800
 - Accessory buildings (31): \$ 466,700
 - Commercial Construction (6): \$ 35,500
 - Decks, Extensions, Patios (70): \$ 315,950
 - New Dwellings (6): \$ 1,110,000
- Total \$ 2,404,950**

New Business (7)

#	Name	Address	Description	Action
General Repairs				
1	Samuel & Pearl King	18 Sixth Ave	Repairs to Bridge	Approved
2	Eric & Shirley Dawe	2A Gatehouse Rd	Windows & Siding	Approved
3	Conway & Paulette Locke	18 Riverview Pl	Windows & Siding	Approved
Extensions, Decks, Patio				
New Residence				
Accessory Building				
4	Jason Sturge	44 Goose Arm Rd	Garage 24x20x14'	Approved
5	Keith & Judy Pittman	27 Meadow Ln	Wood Shed 12x12x12'	Approved
6	Paul & Paula Compagnon (Jonathan)	Amanda Ave	Garage 30x24x17'	Approved
Commercial Construction				
Operate A Business				
7	Lori Ann Moss	10 Moss' Ln	Home-based hairstyling, salon & nails	Approved
Other				
8	Lew Young		Address Clarification c/o Lori H	Return to staff to review and make a decision, do not need to come back to council
9			Taxis in Deer Lake – Further Discussion (Deer Lake Taxis, Star Taxi, others)	MEO and EDO to meet with existing DL taxi companies at their request
10			Tim Horton's Signage Request - Email	Approved pending Service NL requirement for TCH

(d) Public Works

2020-1026-06, Public Works

Deputy Mayor Mike Goosney / Councillor Dave Parsons

Resolved that the recommendations for Public Works report for October 22, 2020 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried

Public works
October 22, 2020

Deputy Mayor Mike Goosney
Councillor Myra Spence
Councillor Dave Parsons
Maxine Hayden
Dave Thomas

NO.	Description	Recommendation
01	Asphalt update Pine Tree Drive, High Street, Goose Arm, George Aaron , Powell's, Goodyear's Lane, Wights Road, Humberview and Oakes Road	Pine tree Drive, High street, Goodyears have been paved the other streets will be started on Friday
02	Capital works 2021 1. Water filters \$3,413,380.55 2. Garden Road \$1,253,832.96 3. Main Dam Road \$1,859,247.73 4. Lift Station replace pumps (Riverbank road by bridge) \$200,000.00	Recommend that the priorities for 2021 be Water Filters Garden Road Main Dam Road Lift station
03	Update Mosses Lane	Public works has upgraded the road and will pave over the sections that were cut out for patching. In 2021 will

		look at widening the street and put in ditching
04	Goose Arm Road	Public works is working on upgrading the areas where the road is soft and damaged
05	Newfoundland Power 1. street lights 2. Wight's Road-pole in middle of driveway	Send in list to Newfoundland Power for street lights, check see if they will remove a pole on Wights that is in middle of driveway.
06	Signs - 16 tonne on Goose Arm and George Aaron Drive	Recommend removal of signs
07	GIS employees CONA , use of QGIS	Recommend check with CONA regarding graduates

2020-1026-07 Adjournment

Councillor Amanda Freake

Resolved that since there is no further business that the meeting adjourns at 8:32 pm with the next regularly scheduled meeting set for Monday, November 9, 2020 at 7:30 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Mike Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Kerry Jones
Councillor Myra Spence
Councillor David Parsons

In favor 7; opposed 0. Carried



Mayor Dean Ball



Administrative Assistant, Christa Jones