

Minutes of the regular meeting of council held Monday, September 28, 2020 No. 1405 held by at 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball  
Councillor Gordon Hancock  
Councillor Kerry Jones  
Councillor Myra Spence

Absent: Councillor David Parsons  
Councillor Amanda Freake

Also in attendance: Town Manager, Maxine Hayden  
Town Clerk, Lori Humphrey  
Public Works Superintendent, David Thomas  
EDO, Mark Lamswood

Gallery: Bill Hayden

Regular meeting of council called to order at 7:47 pm by Mayor Dean Ball

2020-0928-01, Minutes No. 1404

Councillor Amanda Freake /Councillor Myra Spence

Resolved to accept the minutes of regular meeting of council, No. 1404 Monday, September 14, 2020.

In Favor: Mayor Dean Ball  
Councillor Gordon Hancock  
Councillor Kerry Jones  
Councillor Myra Spence

In favor 4; opposed 0. Carried

New Business

- Expedia Sign – Have Glynn remove the sign
- Call WRWM and ask what commercial business is supposed to do with paint cans.
- Insurance claim – Maxine to do up report on insurance claim.
- Speed sign – put another electronic speed sign on Needs side of Xavier
- Parking at Xavier – move no parking signs to other side of road. Maxine email Xavier for a meeting.

Correspondence

Correspondence  
Meeting No. 1405  
Date: Monday, Sept 28, 2020

No	NAME	REGARDING	
1	Municipal Affairs	Approval to dispose of land	FYI – sent to lawyers
2	Newfoundland and Labrador Association for Community Living	Training	FYI
3	Candlelighters Association	Light it up Month	Proclamation signed
4	Municipal Affairs	Fall Training	FYI
5	MNL	Registration for Conference	Get agenda to see if we want to sign up

(a) Finance

2020-0928-02, Finance

Councillor Myra Spence / Councillor Kerry Jones

Resolved that the recommendations for Finance Report for September 24, 2020 be adopted as presented.

In Favor: Mayor Dean Ball  
Councillor Gordon Hancock  
Councillor Kerry Jones  
Councillor Myra Spence

In favor 4; opposed 0. Carried

Finance  
September 24, 2020

Councillor Amanda Freake  
Councillor Myra Spence  
Lori Humphrey

No	Description	Recommendations
01	Gorman Engineering - Pine Tree \$2339.30	Recommend approval

02	Mike Kelly and Sons – Pine Tree \$29,463.00	Recommend approval
03	Brian Tulk Contracting – Town Depot \$10,229.25	Recommend approval
04	RFP for Financial Statements	Recommend approval
05	Invoice from St. John’s	Paid in Full
06	Pine Tree Drive Money	Maxine have for Monday night

(b) Accounts Payable
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2020-0928-03, Accounts Payable

Councillor Myra Spence / Councillor Kerry Jones

Resolved that the recommendations for Accounts Payable excluding #6 for September 24, 2020 be adopted as presented.

In Favor: Mayor Dean Ball  
Councillor Gordon Hancock  
Councillor Kerry Jones  
Councillor Myra Spence

In favor 4; opposed 0. Carried

2020-0928-04, Accounts Payable

Councillor Myra Spence / Councillor Kerry Jones

Resolved that the recommendations for Accounts Payable #6 only for September 24, 2020 be adopted as presented.

In Favor: Mayor Dean Ball  
Councillor Kerry Jones  
Councillor Myra Spence

Opposed Councillor Gordon Hancock

In favor 3; opposed 1. Carried

No.	Name of Supplier	Amount Owing	Notes
1	Air Liquide Canada	\$188.66	Fire Department
2	Atlantic Industries	\$4,667.46	Hancoc's & Boulos
3	Atlantic Purification Systems	\$1,987.89	Analyzer - PW
4	Biomaxx	\$6,084.14	Third quarter testing
5	Byron's Shoe & Tarp Repair	\$716.07	All departments
6	C Barnes Excavating	\$192,806.13	Sidewalks - Fifth & Hancock's
7	Cansel	\$28.75	Administration
8	Colemans	\$339.19	Maxine's 40 years
9	Crane Supply	\$3,622.50	Catch basins - PW
10	Day & Ross	\$653.10	Brenntag courier
11	Gillett's Holding	\$228.39	Bench engraving & BA shirts
12	Grand Lake Centre	\$718.64	Admin fees - Ian Colbourne
13	Hitech Communications	\$1,334.83	Web hosting & radio repair
14	KC Reid Enterprises	\$343.85	Recreation
15	KC Reid Holdings	\$690.00	Topsoil
16	Mcloughlan Supplies	\$2,690.80	Main street, shop supplies & stadium
17	Modern pest Control	\$350.84	Recreation
18	NCL Contractors	\$346.55	Class A
19	NLCSA	\$1,115.50	Training - Jerry, Shawn, Ryan L, Ryan M, Ira
20	Rental Plus	\$2,340.20	Change drill pieces - PW
21	Royal Gaarage	\$53.25	Unit 75
22	Sameday Worldwide	\$75.97	Courier
23	Simmons Tire	\$34.50	Unit 105
25	Speedy Automotive	\$221.92	Unit 42 & shop supplies

26	Superior Propane	\$78.20	Recreation
27	Steve's Powersports	\$264.45	Parks & Rec
28	Traction	\$274.71	Unit 75 & shop supplies
29	Val-U Construction	\$22,511.25	Repairs to roof at Hodder
30	Western Signs	\$173.91	COVID signs
31	Western Steel Works	\$1,175.12	Playgrounds & shop supplies
32	William Perry Trucking	\$11,212.50	Joe Butt's Lookout
33	Yellow Pages	\$49.79	Administration

\$257,379.06

(c) Environment and Housing
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2020-0928-05, Accounts Payable

Councillor Kerry Jones / Councillor Myra Spence

Resolved that the recommendations for Environment and Housing for September 24, 2020 be adopted as presented.

In Favor: Mayor Dean Ball  
Councillor Gordon Hancock  
Councillor Kerry Jones  
Councillor Myra Spence

In favor 4; opposed 0. Carried

**Environment & Housing Committee Minutes  
Thursday, September 24<sup>th</sup>, 2020 at 9:30am  
Town Office**

In Attendance: Kerry Jones                      Mark Lamswood                      Dave Thomas  
Dave Parsons    Keith Park

Regrets: Maxine Hayden

**Meeting started at 9:30 am**

**2020 Building Permits to Date:**

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2020, up to and including September 24<sup>th</sup>, 2020:

- General repairs (99): \$ 419,800
  - Accessory buildings (23): \$ 294,500
  - Commercial Construction (6): \$ 35,000
  - Decks, Extensions, Patios (69): \$ 313,950
  - New Dwellings (5): \$ 790,000
- Total \$ 1,853,250**

New Business (7)

#	Name	Address	Description	Action
<b>General Repairs</b>				
1	William Snow	64 High St	Shingles	Approved
2	John & Pam Sheppard	4 Meadow Ln	Metal Roofing	Approved
3	Tony & Robin Fudge	14 Third Ave	Shingles	Approved
4	Terrence & Pauline Samms	40 Squires Rd	Siding & Windows	Approved
5	Seth White	10 Fourth	Windows, Doors and Siding	Approved
6	Stewart & Elsie King	1 King's Ln	Shingles and replace front bridge	Approved
<b>Extensions, Decks, Patio</b>				
7	Terry & Bonnie Hopkins	8 Kerwin Pl	Extension on shed	Approved
8	Ben & Ann Bowring	50 Middle Rd	Extension to patio	Approved
<b>New Residence</b>				
<b>Accessory Building</b>				
9	Robin & Lillian Holloway	7 Jack's Pl	Garage 30x28x16	Approved
<b>Commercial Construction</b>				
10	Brenda & David Parsons	65 North Main St	Parsons Flower Shop - 30x30'	For council discussion and approval for a variance
<b>Operate A Business</b>				

<b>Other</b>				
11	Forestry, Fisheries & Agriculture Permit Application	c/o Rebecca Parsons Gov. of NL	3 areas within town boundary; domestic cutting; see email and attachments	Approved
12	Michael Young	23 Meadow Ln	Notification in the immediate neighborhood for accessory building variance; no objections to date	Recommendation to Approve
13	Rose Wilson	Royal Canadian Legion	Signage request for two 4x8' signs on TCH side of their building	EDO and MEO to conduct site visit
14	Shawn Watkins	52 Goose Arm Rd	Demolition	Approved

Note – Dave Parsons stepped out of the meeting for item #10 discussions.

**Meeting Adjourned**

(d) Public Works

2020-0925-06, Public Works

Councillor Myra Spence /Councillor Kerry Jones

Resolved that the recommendations for Public Works Report for September 24, 2020 be adopted as presented.

In Favor: Mayor Dean Ball  
Councillor Gordon Hancock  
Councillor Kerry Jones  
Councillor Myra Spence

In favor 4; opposed 0. Carried



Public Works  
September 24, 2020

Councillor Dave Parsons  
Councillor Myra Spence

Town Clerk Lori Humphrey

NO	Description	Recommendation
01	Cul de Sac at the end of Katelyn needs paving.	Recommended
02	End of Edward Street needs paving	Recommend waiting until the do that part of Garden because there is a water line running up Edward that needs to be replaced.
03	Do Goodyear instead of one of the streets named.	Recommend council to pave and leave off Reginald

(e) Parks and Recreation

2020-0925-07, Parks and Recreation

Councillor Gordon Hancock /Councillor Myra Spence

Resolved that the recommendations for Parks and Recreation Report for August 31, 2020 be adopted as presented.

In Favor: Mayor Dean Ball  
Councillor Gordon Hancock  
Councillor Kerry Jones  
Councillor Myra Spence

In favor 4; opposed 0. Carried

**Parks & Recreation Committee**

10:30 PM Aug 31, 2020

**In Attendance:**

Operations Supervisor - Glynn Wiseman

Councillor - Gordon Hancock

Councillor - Amanda Freake

Deputy Mayor – Mike Goosney

Town Manager – Maxine Hayden

**Commerce Street Update**

- The ditch has been filled and the new culvert installed by Q.N.H. Excavating
- Attached is the estimate for the electrical requirements and the High back Curbs. There will be an additional fee for a pole the electrical service will be attached to.
- Sean Dolter will be contacted to come to Deer Lake when we are ready for the high back curbs to be poured.



## **Budget**

- Budget preparations have begun for all areas of the recreation department.

## **Arena and Parks New Equipment**

- We have purchased a new dump trailer that is being used now by the trails workers and will be used by the recreation Department at a later date. We have also purchased a new backpack blower which we used this summer with the community improvement students. We have a new backpack sanitizing sprayer order to be used in the playgrounds as well as the arena when we reopen is this October.

## **Main Street Tree Lights**

- The lights have been installed on the trees along Main Street. We will be planning an event based around the tree lighting this fall.

## **Beach Parking Lot**

- The recreation committee discussed the Beach Parking Lot extension (**For council's discussion**)

## **Arena update**

- The arena will reopen on September 28<sup>th</sup>. Minor hockey and figure skating will run the same schedule as previous year. Recreation hockey has now been given approval by the Newfoundland Government to play games and use the dressing rooms. All the user groups have been provided with the Covid 19 guidelines and the screening questionnaires.

## **Bowling Alley Update**

- In an attempt to draw more bowlers to the lanes renovations have been completed at the Bowling Alley. Also, we now have a Licence to serve alcohol at any of our 19 plus schedule events in the bowling alley. We will offer the bowlers the opportunity to watch sporting events a large screen while bowling if they choose.

## **Swimming Pool Update**

- We are the only pool in our area offering Swimming Lessons this September. We will be able to offer 180 spots for swimming lessons. We are following all guidelines set out by Government and Red Cross Water Safety

Meeting adjourned 12:30 PM

## **2020-0928-08 Adjournment**

Councillor Kerry Jones

Resolved that since there is no further business that the meeting adjourns at 9:00 pm with the next regularly scheduled meeting set for Tuesday, October 13, 2020 at 7:30 pm.

In Favor: Mayor Dean Ball  
Councillor Amanda Freake  
Councillor Gordon Hancock  
Councillor Kerry Jones  
Councillor Myra Spence  
Councillor David Parsons

In favor 6; opposed 0. Carried

A handwritten signature in black ink that reads "Dean Ball". The signature is written in a cursive style with a large, looping initial "D".

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Mayor Dean Ball

A handwritten signature in black ink that reads "Lori Humphrey". The signature is written in a cursive style with a large, looping initial "L".

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Town Clerk, Lori Humphrey