

Minutes of the regular meeting of council held Monday, November 4, 2019 No. 1387 held in Council Chambers, 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Kerry Jones

Absent:

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey

Gallery: Bill Hayden

Regular meeting of council called to order at 8:10 pm by Mayor Ball.

2019-1104-01, Minutes No. 1386

Councillor David Parsons / Councillor Gordon Hancock

Resolved to accept the minutes of regular meeting of council, No. 1386 Monday, October 21, 2019

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Kerry Jones

In favor 7; opposed 0. Carried

New Business

Reminder of the Community Bonfire November 5, 6:30 at Schwartz Park. Check if there is a light at the dog park.

Correspondence

Meeting No. 1387

Date: Monday, Nov 4, 2019

| No | NAME | REGARDING | |
|----|-----------------------|--------------------------|-------------------------|
| 1 | Royal Canadian Legion | Remembrance Day Schedule | FYI- Add Myra to dinner |

(a) Finance

2019-1104-02, Finance

Councillor Amanda Freake /Councillor Myra Spence

Resolved that the recommendations for Finance Report for October 31, 2019 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Michael Goosney
 Councillor Amanda Freake
 Councillor Gordon Hancock
 Councillor Myra Spence
 Councillor David Parsons
 Councillor Kerry Jones

In favor 7; opposed 0. Carried



Finance
 October 31, 2019

Councillor Amanda Freake
 Councillor Myra Spence
 Maxine Hayden

| NO | Description | Recommendation |
|----|--|---|
| 1 | Royal Canadian Legion Branch #3 Poppy Campaign | Recommend \$25.00 |
| 2 | Santa Stroll & Rudolph Run - silent auction | Recommend 1 hour rental at Recreation complex |
| 3 | Grant Humber Valley Heritage Society | Recommend approval |
| 4 | Reid's Lane ditching \$13,432.00 | Recommend approval |
| 5 | Computers upgrade to windows 10 (10 computers) | Recommend approval |

| | | |
|---|--|---------------------------------------|
| | \$1,265.00 | |
| 6 | Accounts Payable \$86,677.24 | Recommend approval |
| 7 | Big Data Big Idea Municipalities NL St. John's Nov.12, meetings with Heritage NL Jerry Dick and TII's Carol Ann Gillard tourism planning Development | Recommend approval for EDO to attend. |

(b) Environment and Housing

2019-1104-03, Environment and Housing

Councillor Kerry Jones /Councillor David Parsons

Resolved that the recommendations for Environment and Housing Report for October 31, 2019 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Kerry Jones

In favor 7; opposed 0. Carried

**Environment & Housing Committee Minutes
Thursday, October 31, 2019**

In Attendance: Dave Parsons, Councillor
Keith Park, MEO
Maxine Hayden, TM
Christa Jones, AA
Mark Lamswood, EDO/TP

Regrets: Kerry Jones, Councillor
Dave Thomas, PWS

Meeting started at 9:00 am

2019 Building Permits to Date:

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2019, up to and including October 31st, 2019:

- General repairs (81): \$ 402,350
- Accessory buildings (35): \$ 394,456.65
- Commercial Construction (21): \$ 13,702,471
- Decks, Extensions, Patios (43): \$ 160,900
- New Dwellings (6): \$ 1,220,000

| # | Name | Address | Description | Action |
|---------------------------------|-------------------------|-------------------------|---|--|
| General Repairs | | | | |
| | | | | |
| Extensions, Decks, Patio | | | | |
| | | | | |
| New Residence | | | | |
| | | | | |
| Accessory Building | | | | |
| 1 | Samantha Chambers-Genge | 91 George Aaron Dr | Shed 12'x 16' | Approved |
| 2 | Keith & Judy Pittman | 108 Goose Arm Rd | Shed 36'x30'x18' | Approved |
| | | | | |
| Commercial Construction | | | | |
| 3 | McKay's Paving | 31A Reid's Ln | Tin Roof | Approved |
| | | | | |
| New Businesses | | | | |
| 4 | Alicia Horan | 20 TCH St. Jude's | B&B; 2 rooms; 2 employees | Approved |
| 5 | Kaywood Elliott | 5 Hinks Ln | Innovative Tent Products Inc.; attached | EDO to check ownership/rental status of location; if renting, Landlord's written Permission required prior to approval |
| 6 | Anthony C.L. Roberts | 23B 6 th Ave | Street Corner Smiles; home based poster making | Approved w Landlord's written permission |
| | | | | |
| Other | | | | |
| 7 | Robyn Diamond | 36 Cross's Ln | Would like to build a garage in back of existing residence/requires some land | EDO/MEO to follow up with resident; refer to Crown Lands |
| 8 | Todd Rideout | 14 Airport Ave Ext | Email received Monday, Oct. 14 th | Recommendation to rename from Airport Avenue Extension to a continuation of |

| | | | | |
|----|-------------------------------|--|---|---|
| | | | | High Street; effective January 1, 2020 |
| 9 | Colin Butt | | Nichols Dr interest in land adjacent to existing duplex; similar builds; update | EDO to connect with CB w feedback |
| 10 | Scott Kennedy; Kennedy Metals | 7-9 Yetman Drive; Veteran's Memorial Industrial Park | Request to council for Spring 2020 construction (vs. Fall 2019) | Request 20% down of a non-refundable deposit by December 31, 2019 and remaining paid in 6 months (May 31) |
| 11 | Rodney's Contracting Ltd | 3 kms east of Reidville | Quarry Application to extend existing site; as per email | Approved; No Objection |
| 12 | NL Hydro | DL TCH | EV Charging Stations RF Land Lease Sites; DL Site 11 of 14 from St. John's to PAB | EDO to send email notification to all DL TCH locations on TCH |
| 13 | Vaden Williams | 11 Chaulk's Ln | Transfer land, garage built 30 plus year, all cost at land owners expense | Recommend Approval |
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Meeting adjourned 10:15am

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| (c) Public Works |
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2019-1104-04, Public Works

Deputy Mayor Michael Goosney/Councillor Myra Spence

Resolved that the recommendations for Public Works Report for October 31, 2019 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Kerry Jones

In favor 7; opposed 0. Carried

Public Works
October 31, 2019

Deputy Mayor Mike Goosney
Councillor Myra Spence
Maxine Hayden
Dave Thomas

| Date | Description | Recommendation |
|------|---|---|
| 01 | Atlantic Atlantique collection facility | Defer for more information |
| 02 | Todd Rideout -street name | Defer to environment & housing |
| 03 | Bruce Pinksen - repairs 39.10 | Not approved |
| 04 | Wayne Anderson \$700.34 | Not approved. No water lines were shut off no backup provided for claim. He needs to investigate for a broken line on his property. |

(d) Parks and Recreation

2019-1104-05, Parks and Recreation

Councillor Kerry Jones/Councillor David Parsons

Resolved that the recommendations for Parks and Recreation for October 28, 2019 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Kerry Jones

In favor 7; opposed 0. Carried

Recreation Department Report

October 28, 2019

In Attendance:

Glynn Wiseman

Kerry Jones

Stadium

- Zamboni request for quote. Since this meeting we have done up a request for quote we have sent it to all existing advertisers in the arena as well as posted it on the town website. The highlights of this RFQ are to have potential advertisers submit a proposal to us for advertising on one side or all sides of the Zamboni.
- On October 15 Autumn and Freya committee would like to do their annual helicopter ball drop on the waters field. We advised that this is not an issue.
- We discussed Elwood regional high schools request to host the graduation at the arena again this year. Council will have to discuss what particulars they want in that agreement

Other:

- We are awaiting follow up from Brendan Lush with the legion to find out how much it would cost for them to have a contractor install our digital sign on the Legion land.

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| (e) Economic Development |
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2019-1104-06, Economic Development

Councillor Kerry Jones/Councillor David Parsons

Resolved that the recommendations for Economic Development for October 18, 2019 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Amanda Freake
Councillor Gordon Hancock
Councillor Myra Spence
Councillor David Parsons
Councillor Kerry Jones

In favor 7; opposed 0. Carried

**Economic Development Committee Minutes
Friday, October 18, 2019, 2:00pm**

In attendance: Gordon Hancock, Councillor
 Maxine Hayden, TM
 Christa Jones, AA
 Ray Wellon

Mark Lamswood, EDO/TP
 Roseann Brake
 Sheila Mercer
 Terri Gilbert

Regrets: Kerry Jones, Councillor
 Ian Walker, CCC

Cyril Kirby

The meeting started at 2:00 pm

| # | Item/Description | Discussion/Notes |
|---|---|---|
| 1 | Welcome; Additions to Agenda | Welcome; Downtown revitalization added to Other Business |
| 2 | New Members | Welcome Christa Jones to the ED Committee |
| 3 | Clarification on Committee | Continued discussion from August meeting clarifying scope of committee; EDO w clarification on differences between DLTDC and the EDC of the town; |
| 4 | Canadian Rural Revitalization Foundation Conference (St. John's) Update | EDO provided an update of the CRRF Conference attended including connections made with the Heritage Foundation of NL; follow up with proposal to come to DL for an engagement/reporting exercise re: cultural and heritage asset mapping for the town; EDO to continue follow up with Heritage NL |
| 5 | Small Business Week – October 20-26 th , 2019 | Sharing of information re: Small Business Week and seeking help in the promotion of SBW 2019 activities ; poster created for sharing/circulation; conversation re: recognition of Jamie Schwartz's contributions at the Luncheon at Islaview; EDO to arrange recognition during event |
| 6 | Updates on Tourism Master Plan Project | EDO provided an update on EA for Joe Butt's Land; anticipating end of October/early November for this process to conclude/have draft document for reference; Trail development overview for 2019 construction season provided by EDO to group including recommendations for 2020 season's construction; end of 2020 construction will give way to a marketing/branding exercise for the entire DL Trail System; EDO and AA to prepare claims for reimbursement of costs covered by the town during eligible time frame |
| 7 | Marina Update | EDO and TM w CCC working through next steps including crown land application and associated EA No. 2004 w provincial government's Paul Carter; working through responses to feedback from TW, Wildlife and AES; EDO to identify next steps and prepare updated information to Paul Carter |
| 8 | Deer Lake Live – beyond | Conversation/review of DLL 2019's first series of events; budget |

| | | |
|----|---|--|
| | Summer '19; Antique Cars Annual Event | considerations for 2020 include funds for continued programming as well as tents/banners for on site logistics (\$16,000 total); a scaled up annual Cars & Guitars event will be planned for 2020 at the request of DL Council – likely a Spring 2020 season extension event; further discussion about the possible program opportunities for this event; also a separate \$10,000 requested in Budget 2020 for this event alone; EDO and others to arrange planning meetings in the fall of '19 for DLL and C&G events |
| 9 | Snowmobiling COI – Federal Marketing Program Update | The Snowmobiling Community of Interest (COI) program is going ahead; led by project proponents NL Snowmobile Federation w Town of DL as key partner/participant; EDO will continue to be a contact with this group as the initiative progresses |
| 10 | ATV-SBS-Snowmobile-Pedestrian Deer Lake – Trails and Routes | EDO will be facilitating planning meetings with a multi-partner stakeholder group to finalize routes, communiqué, and marketing around multi-season/multi-user groups for the DL area; enforcement, trail development and marketing will be key items to reach consensus on; EDO to arrange meetings w planning group |
| 11 | Other Business | A downtown revitalization project will be re-visited; engagement with the business community will be required/important part of the process; other aspects such as Heritage NL engagement sessions will help inform revitalized initiative; EDO w others to identify next steps |
| 12 | Meeting Adjourned | 4:30pm |
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Action Items in Bold Above

(c) Public Works Superintendent Report

Report From: Public Works Superintendent David Thomas
 Prepared For: Council & Management Team
 Date Prepared: November 1, 2019
 Timeframe: October 21, 2019-November 1, 2019

Road:

- Sidewalk on Mayor Ave
- Ditching on Scott Drive,
- Cleaned catchbasins and culverts on Commerce St
- Removing built up gravel around sidewalk on Nicholsville Road
- Patching Squires Rd, High Street, Wellon Drive, Moss's Lane, Garden Rd, Goose Arm Rd, Joels Crescent, Queen St, Lake view Dr

- Fixed sidewalk on Pennells Lane
- Fixed curb on High Street
- Repaired manholes on Squires Rd and Lakeview dr
- Installing guiderail on Mayor Ave
- Repaired signs

Water:

- Clean filters
- Daily inspection of Chlorination and Filtration Plants
- Repaired waterline break on Main Dam Rd

Sewer:

- Checked all lift stations and various man holes in town for Friday maintenance checks
- Dug up and repaired sewer line on North Main Street

Snow:

- Hauled winter sand

Building Maintenance:

- Electrical work at Rec centre, Depot, Liftstations

Misc :

- Cleaned up shop and yard

Adjournment

2019-1104-07 Adjournment

Councillor Amanda Freake

Resolved that since there is no further business that the meeting adjourns at 9: 15pm with the next regularly scheduled meeting set for November 18, 2019 at 7:30 pm.

In Favor: Mayor Dean Ball
 Deputy Mayor Michael Goosney
 Councillor Amanda Freake
 Councillor Gordon Hancock
 Councillor Myra Spence
 Councillor David Parsons
 Councillor Kerry Jones

In favor 7; opposed 0. Carried

A handwritten signature in black ink that reads "Dean Ball". The signature is written in a cursive style with a large, looping initial "D".

Mayor Dean Ball

A handwritten signature in black ink that reads "Lori Humphrey". The signature is written in a cursive style with a large, looping initial "L".

Town Clerk, Lori Humphrey