

Minutes of the regular meeting of council held Monday May 28, 2018 No. 1359 held in Council Chambers, 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Myra Spence
Councillor Gordon Hancock
Councillor Amanda Freake
Councillor Kerry Jones
Councillor David Parsons

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey

Gallery: Large number in the gallery.

Regular meeting of council called to order at 7:35 pm by Mayor Dean Ball

2018-0528-01, Minutes No. 1358

Councillor Amanda Freake/Councillor Kerry Jones

Resolved to accept the minutes of regular meeting of council, No. 1358 Monday, May 7 2018.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Myra Spence
Councillor Gordon Hancock
Councillor Amanda Freake
Councillor Kerry Jones
Councillor David Parsons

In favor 7; opposed 0. Carried

Correspondence

Meeting No. 1359

Date: Monday, May 27, 2018

No	NAME	REGARDING	
1	GHJC	Meeting on May 29 th	Councillor Hancock and Councillor Parsons to attend

2	Atlantic Infrastructure Management Network	Asset Management – Elected Officials and CAO’s	Councillor Myra to attend
3	Atlantic Infrastructure Management Network	Asset Management –Municipal Staff	Maxine and Dave to attend
4	The Royal Newfoundland Regiment	The Graduation Parade	No one
5	Western Regional Waste Management	Info session May 30 th at Deer Lake Motel	Dean, Kerry, Gordon and Dave to attend.
6	Municipal Affairs	Municipal Legislation Review – different locations	Councillor Hancock may be able to
7	Exp Services	Letter regarding Capital Works Engineering Services	FYI
8	Newfoundland Power	Make the Switch Program	FYI
9	Children’s Wish	Run the Rock	FYI
10	Bell Aliant	Contract	FYI
11	Recreation NL	June is Recreation Month	See Motion
12	Service NL	WHMIS Regulation	FYI
13	Mental Health & Addictions Services Office	Work-Life Balance – Tips for Managing Time	FYI
14	Town of Deer Lake	Mental Health Week	FYI
15	Municipal Affairs	Circular To Municipalities	FYI
16	Gudie Hutchings	New Horizon Seniors Program call for Proposals	FYI
17	Geraldine King-Piercey	Establishment of High Risk Business Zone	FYI,
18	Western Regional Waste Management	News Release	FYI

2018-0528-02, Recreation NL

Councillor Amanda Freake/Councillor Gordon Hancock

Resolved to proclaim that the Month of June is recreation month.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Myra Spence

Councillor Gordon Hancock
Councillor Amanda Freake
Councillor Kerry Jones
Councillor David Parsons

In favor 7; opposed 0. Carried

Reports

(a) Finance

2018-0528-03, Water Study

Councillor Amanda Freake/Councillor Myra Spence

Resolve to enter into a municipal capital works agreement with the Provincial Government for the funding of a Water Study (water filters) Project # 17-MCW-19-00030.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Myra Spence
Councillor Gordon Hancock
Councillor Amanda Freake
Councillor Kerry Jones
Councillor David Parsons

In favor 7; opposed 0. Carried

2018-0528-04, Finance

Councillor Amanda Freake /Councillor Myra Spence

Resolved that the recommendations for Finance Report item #1-11 for May 24, 2018 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Myra Spence
Councillor Gordon Hancock
Councillor Amanda Freake
Councillor Kerry Jones
Councillor David Parsons

In favor 7; opposed 0. Carried

Finance
May 24, 2018

Councillor Amanda Freake
Councillor Myra Spence
Town Clerk, Lori Humphrey

NO	Description	Recommendation
1	Municipal Infrastructure Agreement - Water Study	Need separate motion to accept funding
2	Heat Pump - Quote for heat pumps in Camber and Council Board Room \$5,380.11 plus about \$350 for wiring.	Approved but should look at price of another unit for lobby area.
3	App for emergencies - \$2,875.00	Recommended Approval
4	Metasystems Inc - 5 yr membership \$7,995	Recommended Approval
5	Upland - conceptual site plan \$9,900. \$4,950 was previously approve this is a \$ 4,950.00 extra.	The extra \$4,950.00 not recommended.
6	Tony Goobie - \$3,100.00 for floating dock	Recommended Approval
7	AP - \$123,86.34	Recommended Approval
8	Terms of Reference for Finance Committee	Gone to policy
9	Limit for Finance Committee for approval	Deferred to full council
10	Tax adjustment -\$ 824.50	Recommended Approval
11	SNC Lavin - \$6,269.69	Recommended Approval

(b) Public Works

2018-0528-05, Gas Tax Adjustment

Deputy Mayor Michael Goosney/Councillor Myra Spence

Resolved that the Town of Deer Lake remove Garden Road from Gas Tax project list due to fact that it is going to be a part of Municipal Capital Works Project

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Myra Spence
Councillor Gordon Hancock

Councillor Amanda Freake
Councillor Kerry Jones
Councillor David Parsons

In favor 7; opposed 0. Carried

2018-0528-06, Public Works

Deputy Mayor Michael Goosney /Councillor Myra Spence

Resolved that the recommendations for Public Works Report for May 24, 2018 items #2- 8be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Myra Spence
Councillor Gordon Hancock
Councillor Amanda Freake
Councillor Kerry Jones
Councillor David Parsons

In favor 7; opposed 0. Carried

Public Works
May 24, 2018

Deputy Mayor Goosney
Councillor Myra Spence
Public Works Superintendent, Dave Thomas
Town Clerk Lori Humphrey

Date	Description	Recommendation
1	Remove Garden Road from Gas Tax list due to fact that it is going to be a part of Municipal Capital Works Project	Need separate motion
2	Lines on Street intersection	Public Work superintend will look at what is the standards for intersections. Town Manager to respond to resident. Also public works will look into purchasing a Tac Manual which has all road standards.
3	41 Garden Road – Water running	Public Works Superintendent do a site visit

	in driveway	and consult with the resident on what he wants done there.
4	66 George Aaron Drive – fix lawn and driveway	Sods are being cut in the next week or so and repairs will be made shortly after that. Usually have to wait a few weeks to make sure ground is settles. Town manager to update resident on timeline.
5	Sidewalks by Joe Butt’s Lookout	Look for quote
6	Hydrant at Williams Building Supplies – hydrant is in the middle of the parking lot. It has already been damaged a few times already. Cost to move is \$1,000.	Recommend Public Works relocate fire hydrant. Public Works Superintendent can give time of relocation to William’s.
7	Update on Marine for weekend	Update on Facebook, Webpage and Digital Sign.
8	Tower Road Asphalt Cut	Recommend the resident pay \$2,000.00 HST included which is the cost of asphalt that had to be replaced.

(c) Environment and Housing

2018-0528-07, Environment and Housing

Councillor Kerry Jones/Councillor Myra Spence

Resolved that the recommendations for Public Works Report for May 10, 2018 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Michael Goosney
 Councillor Myra Spence
 Councillor Gordon Hancock
 Councillor Amanda Freake
 Councillor Kerry Jones
 Councillor David Parsons

In favor 7; opposed 0. Carried



Environment & Housing Minutes
Thursday, May 10, 2018, 10 am

In attendance:

Chairperson Kerry Jones

Administrative Assistant Christa Jones

Town Manager Maxine Hayden
 Clarke

Economic Development Officer Damon

Municipal Enforcement Officer Keith Park

Regrets:

Councillor David Parsons

Public Works Supervisor David Thomas

Building Permits:

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2018, up to and including Friday, May 11, 2018:

- General repairs (31): \$ 107,800
- Accessory buildings (5): \$ 105,000
- Commercial Construction (1): \$ 350,000
- New Dwellings (5): \$ 1,337,000

TOTAL (42 permits):

\$ 1,899,800

#	Name	Address	Description	Action
General Repairs				
1.	Stanley Tulk	43 High Street	Shingles	Approved
2.	Cathy Roberts	44 Riverbank Road	Demolition of home	Approved
3.	Frank Luther	86 Nicholville Road	Re-shingle garage	Approved
4.	Bill Bennett	8 Bennett's Avenue	Shingles	Approved
5.	Kirsten Critch	35 A Garden Road	Fencing	Approved
6.	Kent Caravan	7 High Street	Demolition	Approved
7.	Joan Humber	6 Sixth Avenue	Shingles	Approved
8.	Craig McKenzie	27 Boulos Place	Fencing	Approved
9.	David Coish	67A North Main Street	Shingles and eaves	Approved
10.	Larry Waldron	57 Squires Road	Replacing front patio	Approved
11.	Tyler Feltham	33 Garden Road	Replace bridge	Approved
12.	Thomas Butt	82 Nicholville Road	Shingles, windows & siding	Approved
13.	Effie Laite	17 Main Dam Road	Shingles	Approved
14.	Tanya Pinksen	19 Airport Avenue	Shingles	Approved
15.	Clem Thomas	17 Dr. DD MacDonald Dr.	Fence	Approved

New Residence				
16.	Key Homes	10 Nichols Drive	New Home	Approved
17.	Morris Newman	75 High Street	New home	Deferred
Accessory Building				
19.	Leighton Ropson	22 Oakes Road	Storage shed	Approved
20.	Scott Payne	18 Dr. DD MacDonald Dr.	Garage	Approved
21.	Adolphus Janes	13 Birch Street	Garage	Approved
22.	Elvet Patey	14 Cross's Lane	Garage: renewal	Approved
23.	Edward Sansford	28 Murdoch Drive	Storage shed	Approved
Commercial Construction				
New Businesses				
Other				
24.	Overhangs			Recommend Approval
25.	Andrew Grimes	13 Lera Street	Wants to buy town land behind his property	Staff recommend the land not be sold but kept for future development
26.	NLSF request	Wellon Drive	Seeking permission to use town land if a new garage is built on snowmobile federation land	Deferred for more information

(d) Economic Development

2018-0528-08, Economic Development

Councillor Gordon Hancock /Councillor Kerry Jones

Resolved that the recommendations for Economic Development Report for May 18, 2018 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney

Councillor Myra Spence
 Councillor Gordon Hancock
 Councillor Amanda Freake
 Councillor Kerry Jones
 Councillor David Parsons

In favor 7; opposed 0. Carried



Economic Development Committee Minutes

Meeting of Friday, May 18, 9:30 am, Deer Lake Town Office

In Attendance	Regrets
Roseann White, Holiday Inn Express	Kerry Jones, Town Councillor
Damon Clarke, Economic Development Officer	Cyril Kirby
Sheila Mercer	Terri Gilbert
Maxine Hayden, Town Manager	Chairperson Gordon Hancock, Town Councillor

I. Call to Order

The meeting was called to order at 9:30 am.

II. Old Business

a. GIS Presentation set for June

Presentations from two companies regarding the supply of a Geographical Information System (GIS) for the Town were cancelled earlier this year because of weather. They will now proceed in mid-June.

b. DL Tourism Master Plan update

The EDO explained that he is preparing a 3-year master plan that would allow the town to make major steps forward in its tourism offerings. Meetings will likely be held in late May with potential funding partners.

c. Prioritize date, time, place for long term planning piece

The next meeting of the Economic Development Committee will be held off site, as the group will begin the next phase of long term planning. The precise date and location will be set after consultation with the committee chairperson.

d. Recycling

The EDO has made arrangements with a graduate student at Grenfell College to assist the town in developing a recycling and composting program. The student, Sien van den Broeke, will work with the town for 12 weeks as part of an internship. She will be meeting with local schools, community groups and interested residents to develop the program.

e. Need to update DLTDC: new executive, signing officers, updated financial statements

The executive will meet to update these matters.

III. New Business

a. Donation from Harrison McCain Foundation

The EDO was able to access a grant of \$20,000 from the Harrison McCain Foundation, to go towards the 2018 trail project. This phase will see the completion of a loop on the airport trail. The Town is very grateful for the donation and will send a full report to the foundation once the trail work has been completed.

b. Mini Site Plans

Development plans are being created for several town initiatives, including a marina, the town-owned RV park and Schwartz Park. These plans should be completed by the end of June.

c. Joe Butt's Land

The Town of Deer Lake has purchased Joe Butt's land, a piece of vacant property located across Nicholville Road for the beach area. The town has plans to develop the area, possible as a community market.

d. Metasoft

The town has renewed its subscription to this software, which allows for searches of foundations.

IV. Other Land Issues

a. Industrial Park

An appraisal of the land in the industrial park has been completed and title documents should be delivered soon. At that stage, the Town can begin selling land in the industrial park. The EDO expects to have title documents for the industrial park land by the end of April. At that point, the Town can begin selling land in the industrial park.

V. Other Issues for Discussion

None.

VI. Next Meeting

The next meeting is tentatively scheduled for Friday, June 1 at 10 am.

vi. Adjournment

The meeting was adjourned at 11:00 am.

(e) Parks and Recreation

2018-0528-09, Parks and Recreation

Councillor Amanda Freake / Deputy Mayor Michael Goosney

Resolved that the recommendations for Economic Development Report for May 18, 2018 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Myra Spence
Councillor Gordon Hancock
Councillor Amanda Freake
Councillor Kerry Jones
Councillor David Parsons

In favor 7; opposed 0. Carried

Parks & Recreation Committee

May 18, 2018

In Attendance:

Chair- Amanda Freake

Glynn Wiseman

Stadium

- Ball Hockey has been using the arena floor 3 hours a night every Tue and Thurs, they will continue until June 5.
- Cimco Refrigeration has been in and pressure tested the stadium ammonia system and has not found any leaks.
- Keith Anderson has installed the A/C unit in the pool hallway viewing room. It is up and running now.
- Amanda Freak suggested The Town of Deer Lake offer The Touch a Truck event. Keith Park and Kelsey Jones coordinated the event. It was held on the Stadium parking lot Wednesday May 9th. There were vehicles from Public Works, Recreation, Fire Department, Municipal Police, RCMP, Deer Lake Ambulance, Deer Lake Underwater Recovery, Search and Rescue and Waste Management. The event was a great success and we feel it should be offered each year during Municipalities Week.

Bowling Alley

- All Leagues are finished for the season. The bowling alley now closes at 6:00 in the evenings Sunday – Thursday. It is open until 10:00 pm Friday and Saturday until the third week in June at which time we will go into our summer schedule.

Swimming Pool

- Regular Swimming Lessons are ongoing and will continue until June 3.
- We have been assured by Computers and Communication that the online registration system will be up and running for us to offer summer swimming registration.
- Evening Aquafit has finished for the summer and will begin again September 2018.
- A private operator rented the pool and offered Aqua Zumba classes over 4 Wednesday nights beginning May 9 to be finished May 30

Parks and Playgrounds:

- Stadium staff has installed the new swing set at the Schwartz Park Playground. This swing set was Donated in part by the Children's Wish Foundation as a legacy of Isla Short.
- There will be a schedule on the Town Web Page showing what groups are using the different sport fields at Schwartz Park this summer. The schedule shows on what days and times they are being used. This was a complaint we had during previous years. Now groups will know when the fields are free to use.
- Lines are being painted on the soccer field. This year the Deer Lake Minor soccer group has asked for us to paint extra lines on the field for a smaller court for their younger members.
- FYI we install Benches and Trees in Memory of Individuals or in recognition of individuals. Benches cost \$450.00 and Trees Range depending on the type of tree requested. Typical tree runs \$250.00
- The Trail Meter system is also being revitalized. Markers can be purchased for \$25.00

Deer Lake Municipal Park:

- Tracy Baily has signed a 1-year agreement with the Town of Deer Lake to operate the Deer Lake Municipal Park. For the 2018 season.
- The stadium staff has been over to the Deer Lake Municipal Park to finish the land scaping on top of the new Septic system installed last fall.
- At the Municipal Park the staff will also be rebuilding 2 washrooms and installing a window in the main park building. As well the electrician will be doing an electrical upgrade to the main building.

Minor Baseball Program:

- We have ordered a Pitcher's mound and bases for the Minor Baseball program.

Other:

- Canada summer job allocations have been received
- Contact has been made for invited quotes for beach cleanup and log recovery. This year we will recover the 4 foot logs to reuse for projects.

2018-0528-10, Beach Clean Up Tender

Councillor Amanda Freake / Councillor Kerry Jones

Resolved that the Town of Deer Lake accepts the bid from Rodney's Contracting for the amount of \$11,477 HST included.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Myra Spence
Councillor Gordon Hancock
Councillor Amanda Freake
Councillor Kerry Jones
Councillor David Parsons

In favor 7; opposed 0. Carried

Beach Clean-Up

There were two quotes received for the beach clean-up and log removal. One from Evergreen Enterprises and one from Rodney's Contracting.

- Evergreen Enterprise quote came in at 13,800 HST Inc.
- Rodney's Contracting quote came in at 11,477 HST Inc.

Both quotes covered the scope of the work we requested. I would recommend that we use at Rodney's Contracting. I have attached a copy of the request for invited quotes. It was sent to Rodney's Contracting, Evergreen Enterprises, Dwight Mckay, NCL, Mike Kelly, Kerry Mckay and Bill Perry.

The Town of Deer Lake would like to invite you quote on the following:

Removing all debris from the beach area starting from the Gazebo area and finishing at the Deer Lake Municipal Park as far as equipment can reach. The only debris to be removed is what is on the surface of the beach, not under the sand. In addition to the clean-up we require the 4-foot logs that have washed ashore to be collected and transported to the Public Works Yard for storage. When quoting please indicate what equipment will be brought onto the beach.

THE QUOTE MUST BE SUBMITTED AND DROPPED OFF TO MAXINE HAYDEN AT THE TOWN OFFICE BY THURSDAY May 24, 2018 AT 12:00 PM

- The debris must be removed with an excavator with a thumb grab so as not to disturb the surface of the beach.
- All Debris must be hauled away to the landfill site except for the 4-foot pulp logs that have washed ashore. These logs are to be collected and transported to the Public Works Yard.
- The removing of material must be in accordance to OHS standards.

- Any damage cause to gates or parking area must be returned to natural state as to when work commenced at contractors cost.
- The Town of Deer Lake has a permit secured for the debris removal.

Adjournment

2018-0528-11, Adjournment

Councillor Kerry Jones

Resolved that since there is no further business that the meeting adjourns at 8:45 pm with the next regularly scheduled meeting set for June 11, 2018 at 7:30 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Michael Goosney
Councillor Myra Spence
Councillor Gordon Hancock
Councillor Amanda Freake
Councillor Kerry Jones
Councillor David Parsons

In favor 7; opposed 0. Carried



Mayor Dean Ball



Town Clerk, Lori Humphrey