

Minutes of the regular meeting of council held Monday December 18, 2017 No. 1351 held in Council Chambers, 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake  
Councillor Kerry Jones

Absent: Deputy Mayor Michael Goosney

Also in attendance: Town Manager, Maxine Hayden  
Town Clerk, Lori Humphrey

Gallery: Large number of people in gallery

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball

2017-1218-01, Minutes No. 1350

Councillor Jones/ Councillor David Parsons

Resolved to accept the minutes of regular meeting of council, No. 1350 Monday, December 4, 2017.

In Favor: Mayor Dean Ball  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake  
Councillor Kerry Jones

In favor 6; opposed 0. Carried

Correspondence

Meeting No. 1351

Date: Monday, December 18, 2017

No	NAME	REGARDING	
1	Hospitality NL	Conference Keynote Announced	FYI
2	SAM	SAM Members	FYI

### **Conflict of Interest**

There was an accusation put forward to Council accusing Councillor Spence of being in Conflict of Interest when she voted in favor of the Crematorium on October 18, 2017. In consultation with Municipal Affairs and following the Municipalities Act council held a friendly hearing before Meeting 1351 for Councillor Spence.

Councillor Spence leaves the room for the vote on conflict of interest.

#### 2017-1218-02, Conflict of Interest

Councillor Jones/ Councillor David Parsons

Move that Councillor Spence was not in conflict of interests when she voted in favor of the crematorium on October 18, 2017.

In Favor: Mayor Dean Ball  
 Councillor Gordon Hancock  
 Councillor David Parsons  
 Councillor Amanda Freake  
 Councillor Kerry Jones

In favor 5; opposed 0. Carried

Councillor Spence returns to the meeting.

### **Reports**

(a) Budget
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Councillor Hancock is unsure if he is in conflict of interest regarding the waste management section of the budget. He requests that council vote on the matter as per the Municipalities Act Section 209.

Councillor Hancock leaves the meeting for the vote on conflict of interest.

2017-1218-03, Conflict of Interest

Councillor Jones/ Councillor David Parsons

Move that Councillor Hancock would be in conflict of interest regarding the waste management section of the budget.

In Favor: Mayor Dean Ball  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake  
Councillor Kerry Jones

In favor 5; opposed 0. Carried

Councillor Hancock returns to the meeting.

2017-1218-04, Budget 2018

Councillor Amanda Freake/Councillor Myra Spence

Move that the 2018 Budget be accepted as presented excluding the waste management section. Report to be presented at the end of minutes.

In Favor: Mayor Dean Ball  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake  
Councillor Kerry Jones

In favor 6; opposed 0. Carried

Councillor Hancock leaves the room due to conflict of interest on the waste management section of the budget.

2017-1218-05, Budget 2018

Councillor Amanda Freake/Councillor Myra Spence

Move that the 2018 Budget waste management sections be accepted as presented. It is noted by Councillor Freake that the fee for Waste Management is a recommended fee, there are many unknowns in the future regarding waste management but all revenue collected through this fee will only be used for waste. It will be monitored and reevaluated for 2019.

In Favor: Mayor Dean Ball  
Councillor Myra Spence  
Councillor David Parsons

Councillor Amanda Freake  
Councillor Kerry Jones

In favor 5; opposed 0. Carried

Councillor Hancock returns to the meeting.

(b) 2018 Tax Rates

2017-1218-06, Tax Rates 2018

Councillor Amanda Freake/Councillor Myra Spence

Move that the 2018 Tax Rates be accepted as presented.

In Favor: Mayor Dean Ball  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake  
Councillor Kerry Jones

In favor 6; opposed 0. Carried



## TOWN OF DEER LAKE 2018 Tax Rates

**PAYMENT OPTIONS:**

1. Payment in full by March 31, 2018
2. Payment Plan for payment in full by December 31, 2018, interest free with post dated cheques or pre-authorized debit transactions. Interest will be reinstated if any of the above noted transactions are declined or returned NSF. A NSF charge of \$25.00 will be applicable.
3. Interact, Visa, MasterCard, cash, cheques, automatic debit accepted.

**DISCOUNTS:**            3% - if paid by January 31, 2018            2% - if paid by February 28, 2018

**INTEREST:**                1 % compound monthly interest

On an ongoing basis council will be enforcing the March 31<sup>st</sup> deadline and encourage you to set up equal payments or have the balance paid in full by March 31<sup>st</sup>, otherwise they shall take action against your property.

<p style="text-align: center;"><b><u>PROPERTY TAX</u></b></p> <p><b>RESIDENTIAL:</b> Mil Rate ..... 7.0 mils Minimum ..... \$495.00</p> <p><b>COMMERCIAL:</b> Mil Rate ..... 7.0 mils Minimum ..... \$495.00</p> <p><b>VACANT:</b> Unserviceable lots ..... 7.0 mils Serviceable lots Mil Rate ..... 7.0 mils Serviceable lots Minimum ..... \$495.00</p>	<p style="text-align: center;"><b><u>TIPPING FEE</u></b></p> <p>Residential ..... \$116.50 per unit Commercial ..... \$116.50 per unit Apartment Bldgs.: Minimum ..... \$233.00 Every 4 units ..... \$116.50</p> <p style="text-align: center;"><b><u>POLL TAX</u></b></p> <p>Minimum ..... \$345.00</p> <p style="text-align: center;"><b><u>COMMUNITY SERVICE FEE</u></b></p> <p>Minimum ..... \$9,000.00</p>	<p style="text-align: center;"><b><u>WATER/SEWER TAX</u></b></p> <p><b>RESIDENTIAL:</b> Water &amp; Sewer ..... \$448.00 per unit Water Only ..... \$338.00 per unit Sewer Only ..... \$110.00 per unit</p> <p><b>COMMERCIAL:</b> Water &amp; Sewer ..... \$448.00 per unit Water Only ..... \$338.00 per unit Sewer Only ..... \$110.00 per unit</p> <p><b>BED &amp; BREAKFAST:</b> Up to 6 rooms ..... \$896.00 More than 6 rooms ..... \$1,344.00</p> <p><b>HOTELS/MOTELS/SENIORS MANORS:</b> Water &amp; Sewer... \$448 plus 37.55 per room Water Only ..... \$448 plus 30.80 per room</p> <p><b>Water &amp; Sewer Connection Fee:</b> Hookup Fee ..... \$1,000.00 Water Only Hook-up ..... \$500.00 Sewer Only Hook-up ..... \$500.00 Pavement Cuts ..... \$3.00 per sq ft</p> <p><b>Other Water &amp; Sewer Fees:</b> Water/Sewer turn on/off fee ..... \$50.00 After Hours Call Out ..... \$110.00 School/Transportation ..... \$1.53 per 1k gal</p>
<p style="text-align: center;"><b><u>BUSINESS TAX</u></b></p> <p><b>FOR BUSINESS TAX BASED ON ASSESSMENT:</b> Minimum ..... \$399.00 General Business ..... 7.5 mils Includes all categories except the following: NLAT ..... 4 mils Agriculture ..... 5.5 mils Senior's Manor ..... 6.5 mils Drug Stores ..... 10.5 mils Bulk Oil Storage Plants ..... 12.5 mils Funeral Homes ..... 12.5 mils Doctors/Dentist/Professionals ..... 12.5 mils Mail Order Offices ..... 15.5 mils Banks and Financial Services ..... 69.5 mils Car Rental Agencies ..... 69.5 mils Hotels/Motels: Small: 1-59 rooms ..... 7.5 mils Medium: 60-99 rooms ..... 5 mils Large: 100 plus rooms ..... 2.5 mils</p> <p><b>FOR BUSINESS TAX BASED ON REVENUE:</b> No Fixed Place of Business ..... 1% of Gross Revenue Utilities/Cable Companies ..... 2.5% of Gross Revenue</p> <p><b>DIRECT SELLERS TAX/VENDOR PERMIT:</b> Up to 4 months ..... \$50.00 per month After 4 months ..... \$399.00</p>	<p style="text-align: center;"><b><u>ANIMAL CONTROL FEES</u></b></p> <p><b>License Fee</b> (Lifetime of animal) ..... \$10.00</p> <p><b>Impounding Fee</b> 1<sup>st</sup> offence...\$50.00 2<sup>nd</sup> offence...\$75.00 3<sup>rd</sup> offence...\$100.00</p> <p>Per Night .....\$10.00</p>	<p style="text-align: center;"><b><u>DEVELOPMENT</u></b></p> <p><b>Residential Building Permits:</b> New Construction ..... \$1.00 per sq. m /gross floor area Extensions ..... \$1.00 per sq. m Accessory Buildings ..... \$1.00 per sq. m (Min. of \$50.00) Basement Apartments ..... \$1.00 per sq. m</p> <p><b>Renovations/Improvements:</b> Construction value less than \$5,000 ..... \$25.00 Construction value over \$5,000 ..... \$50.00 Swimming Pools ..... \$50.00 Fencing ..... \$25.00</p> <p><b>Commercial/Industrial/Institutional Building Permit:</b> New Construction ..... \$4.25 per \$1,000 construction value Extensions ..... \$4.25 per \$1,000 construction value Accessory Buildings ..... \$4.25 per \$1,000 construction value Renovations/Improvements ..... \$100.00 Commercial - Other ..... \$4.25 per \$1,000 construction value</p> <p><b>Other:</b> Installation of Signs ..... \$50.00 Demolition Permits ..... \$25.00 minimum Subdivision Application Fee ..... \$500.00 Town Plan Amendment Fee ..... \$400.00 minimum Zoning Amendment Fee ..... \$100.00 minimum Non-Compliant Fee: Commercial ..... \$50.00 minimum Residential ..... \$25.00 minimum</p>
<p style="text-align: center;"><b><u>OTHER</u></b></p> <p>Tax Certificates ..... \$100.00 each Compliance Letters ..... \$100.00 each Copies of Municipal Plan/Dev. Regulations ..... \$25.00 Letters of Confirmation ..... \$100.00 Information Requests ..... \$50.00 per hour Printing/Coping ..... \$5.00 per copy (lg) Faxing ..... \$0.20 per copy (letter/legal size) Faxing ..... \$2.00 per fax</p> <p>Dumping Fee - Truck/Trailer/Van ..... \$25.00 per load 15 bag limit ..... \$5.00 per extra bag - Tandem Truck ..... \$50.00 per load - Tandem Packer ..... \$100.00 per load (Dumping Fee subject to change as of July 1, 2018)</p> <p>Taxi Permits ..... \$70.00 each Taxi License ..... \$25.00 per year</p> <p>Fire/Oxygen Inspection: Commercial ..... \$50.00 per visit Residential ..... \$30.00 per visit</p>		
<p><b>ALL TAXES ARE DUE AND PAYABLE BY MARCH 31, 2018</b></p>		

(c) 2018 Tax Exemption Applications

2017-1218-07, Tax Exemption Application 2018

Councillor Amanda Freake/Councillor Myra Spence

Move that the 2018 Tax Exemption Applications be accepted as presented.

In Favor: Mayor Dean Ball  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake  
Councillor Kerry Jones

In favor 6; opposed 0. Carried

**MUNICIPAL PROPERTY TAX EXEMPTION APPLICATION FOR 2018**

To Qualify:

- Must have a total annual income from the prior year (2017) of 18,500 or less (please see sliding scale below).
- Application must be for primary residential property only
- Property Taxable amount based on the current Municipal Assessment Roll must be \$150,000 or less.
- A copy of the previous year's tax return notice of assessment for all household members – which would include both property owners (husband, wife or Common-Law partners), must accompany this application.
- Deadline for receipt of applications is **July 1<sup>st</sup>, 2018**

NOTE: This exemption applies **ONLY** to the current property tax/water/sewer fees. Any property owner with tax arrears will not be eligible for this discount unless they make a minimum payment of \$200 per year towards the tax arrears.

If approved, exemption will not be applied to the account until the Payment for the taxes owed is paid in full.

Council reserves the right to approve applications on an individual basis and may not necessarily decline those who only meet one criteria.

**SLIDING SCALE**

No.	Annual Income Level	Property Tax, Water and Sewer Tax
1	\$0.00 - \$13,500.00	Property Owner to Pay \$200.00 for current year
2	\$13,501.00 - \$14,500.00	Property Owner to Pay \$225.00 for current year
3	\$14,501.00 - \$15,500.00	Property Owner to Pay \$250.00 for current year
4	\$15,501.00 - \$16,500.00	Property Owner to Pay \$275.00 for current year
5	\$16,501.00 - \$18,500.00	Property Owner to Pay \$300.00 for current year

2018 APPLICATION FORM

**MUNICIPAL PROPERTY TAX EXEMPTION**

**Applicant Information:**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

2017 Income: \$ \_\_\_\_\_ Marital Status: \_\_\_\_\_

**Spouse/Common-Law Information:**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

2017 Income: \$ \_\_\_\_\_

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**TOTAL INCOME FOR BOTH:** \$ \_\_\_\_\_ (must be less than \$18,500 combined)

Address of Property applying for exemption: \_\_\_\_\_

Taxable value of property on

2018 Municipal Assessment Roll: \$ \_\_\_\_\_ (must be less than \$150,000)

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**Declaration:**

I hereby make application for an exemption on my municipal property as per the attached guidelines, for the 2018 tax year.

\_\_\_\_\_

Signature of Applicant

\_\_\_\_\_

Date of Application



Please insure to include your 2017 tax return, notice of assessment for all household members.

(d) Finance Report

2017-1218-08, Finance Report

Councillor Amanda Freake/Councillor Myra Spence

Resolved that the recommendations for Finance Report for December 14, 2017 be adopted as presented.

In Favor: Mayor Dean Ball  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake  
Councillor Kerry Jones

In favor 6; opposed 0. Carried



Finance  
December 14, 2017

Councillor Amanda Freake  
Councillor Myra Spence  
Maxine Hayden

NO	Description	Recommendation
01	Western Star Don't Drink & Drive campaign Ad	Not approved -Town will post on our own sign.
02	Humber Valley Heritage Society annual grant \$1,500.00	Recommend approval
03	Santec Gatehouse Road & Devon Row \$3,726.86	Recommend approval
04	Santec First, Second and Third \$1,301.51	Recommend approval

05	Accounts payable \$107,759.46	Recommend approval
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(e) Public Works Meeting

2017-1218-09, Public Works Report

Councillor Myra Spence/ Councillor David Parsons

Resolved that the recommendations for Public Works Report for December 14, 2017 be adopted as presented.

In Favor: Mayor Dean Ball  
 Councillor Gordon Hancock  
 Councillor Myra Spence  
 Councillor David Parsons  
 Councillor Amanda Freake  
 Councillor Kerry Jones

In favor 6; opposed 0. Carried

Public Works  
 December 14 2017

Deputy Mayor Mike Goosney  
 Councillor Myra Spence  
 Dave Thomas  
 Maxine Hayden

No	Description	Recommendation
1	Pole Line on Chaulk's Lane - in order to install sidewalk we will need to relocate 4 Poles at an estimated cost of \$5,000.00 per pole	Recommend we move the poles so the sidewalk can be installed.
2.	LED Lighting on Owens Drive	Recommend we have Newfoundland Power install on every second pole as a pilot project.
3	Plowing Sidewalks	Deferred – Public Works will not be using the wing to clear sidewalk until there is more information. Public Works to try and get a roof on the old

		sidewalk cleaner until the new year.
4	Update on winter snow clearing equipment	All our winter equipment is up and running.
5	Chapel Hill Intersection	Recommend we get a quote. Looking at getting a green arrow sign for the bottom of the hill to information drivers that they have the right away.

(f) Environment and Housing Meeting

2017-1218-10, Environment and Housing

Councillor Kerry Jones/Councillor David Parson

Resolved that the recommendations for Environment and Housing Report for December 15, 2017 be adopted as presented excluding #6.

In Favor: Mayor Dean Ball  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake  
Councillor Kerry Jones

In favor 6; opposed 0. Carried

Councillor David Parsons leaves the room due to conflict of interest on item #6.

2017-1218-11, Environment and Housing

Councillor Kerry Jones /Councillor Gordon Hancock

Resolved that the recommendations for Environment and Housing Report item #6 for December 15, 2017 be adopted as presented.

In Favor: Mayor Dean Ball  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor Amanda Freake  
Councillor Kerry Jones

In favor 5; opposed 0. Carried

Councillor David Parsons returns to the meeting.



**Environment & Housing Minutes**  
**Friday, December 15, 2017, 10 am**

**In attendance:**

Chairperson Kerry Jones	Administrative Assistant Christa Jones
Councillor David Parsons	Public Works Supervisor David Thomas
Municipal Enforcement Officer Keith Park	Town Manager Maxine Hayden
Economic Development Officer Damon Clarke	

**Building Permits:**

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2017, up to and including Friday, December 15, 2017:

- General repairs (145): \$ 689,975
- Accessory buildings (48): \$ 430,907
- New Dwellings (21): \$ 4,622,000
- Commercial Construction (16): \$ 3,276,000

**TOTAL (230 permits): \$ 9,018,882**

#	Name	Address	Description	Action
<b>General Repairs</b>				
1.	Lloyd Simms	29-31 GA Drive	Replacing eaves	Recommend approval
<b>New Residence</b>				
<b>Accessory Building</b>				
<b>Commercial Construction</b>				
<b>New Businesses</b>				
2.				
3.	Sew Be It	14 Jack's Place	Home-based business; to be advertised in <i>Western Star</i>	Recommend approval

Other				
4.	Upper Humber Rod & Gun Club	Goose Arm Road	Seeking additional Crown Land for expansion	Recommend approval
5.	North Atlantic Petroleum	TCH	Development permit postponed until 2018	For information purposes

**Councillor Parsons left the room at 10:28am due to conflict of interest.**

6.	Adjustment to minutes		Minutes of Wednesday, Sept. 20, 2017, and Oct. 12, 2017, referred to discussion about proposed crematorium but did not reflect that Councillor David Parsons left the room when the discussion was held.	Committee requests adjustments to minutes of Sept. 20, 2017, and Oct. 12, 2017 to reflect that Councillor Parsons left the room at both meetings due to conflict of interest.
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**(g) Economic Development**

2017-1218-12, Economic Development

Councillor Gordon Hancock/ Councillor Kerry Jones

Resolved that the recommendations for Economic Development Report for December 1, 2017 be adopted as presented.

In Favor: Mayor Dean Ball  
 Councillor Gordon Hancock  
 Councillor Myra Spence  
 Councillor David Parsons  
 Councillor Amanda Freake  
 Councillor Kerry Jones

In favor 6; opposed 0. Carried



## **Economic Development Committee Minutes**

Meeting of Friday, December 1, 2017, 11-12 noon, Deer Lake Town Office

<b>In Attendance</b>	<b>Regrets</b>
Chairperson Gordon Hancock, Town Councillor	Terri Gilbert
Kerry Jones, Town Councillor	
Damon Clarke, Economic Development Officer	
Roseann White, Holiday Inn Express	
Maxine Hayden, Town Manager	
Sheila Mercer	

### **I. Call to Order**

The meeting was called to order at 11 am.

### **II. Old Business**

#### **a. Committee Membership:**

The group discussed membership. It was felt important to maintain some continuity while at the same time attracting new members who are younger and who have ties to the business community. The EDO was instructed to contact some people to determine if they have an interest in joining the committee.

#### **b. Review Long Term Planning exercise**

The committee members briefly went through the document, noting what has been accomplished and what has been altered. The goal is to revisit the process with an eye to establishing new longer term priorities for economic development in the Town of Deer Lake.

#### **c. Industrial Park update**

The town is finalizing arrangements so that the process of selling land can begin early in the new year.

**d. Marina Update**

The town will have to decide how it will proceed in light of claims against the land for which the town has applied.

**III. New Business**

**a. Deer Lake Underwater Search & Recovery Team:**

The EDO is preparing to make contact with potential client groups around the province which may have an interest in the services offered by the organization.

**b. Meeting with People Seeking Land**

The EDO has had several meetings in recent weeks with people seeking land upon which they could build a business. There is considerable interest in commercial land.

**IV. Other Land Issues**

None were discussed.

**V. Other Issues for Discussion**

None.

**VI. Next Meeting**

The next meeting is tentatively scheduled for January, 2018.

**vi. Adjournment**

The meeting was adjourned at 12:10 pm.

(h) Public Works Superintendent Report

Report From: Public Works Superintendent David Thomas  
Prepared For: Council & Management Team  
Date Prepared: December 15, 2017  
Timeframe: December 4, 2017- December 15, 2017

Road:

- Patching High Street, Humberview Drive, Wallace Place, Wellon drive, Birchview Drive, Canal Road
- Installing culverts on Elizabeth Ave
- Repaired manholes on Squires Road, Wallace Place, Riverside Drive, Commerce Street

Water:

- Clean filters
- Daily inspection of Chlorination and Filtration Plants
- Raised 2 hydrants

Sewer:

- Checked all lift stations and various man holes in town for Friday maintenance checks
- Repaired lift station pumps at Riverbank Road, Spillway, Old Bonne Bay rd
- Repaired sewer line on Main Dam Road

Snow:

- Sanded roads
- Plowed snow

Building Maintenance:

- Electrical work at liftstations, Recreation Complex, Town Office

Misc :

- 

(i) Action Report

<b>Action Report</b>						
<b>#</b>	<b>From Meeting</b>	<b>Item</b>	<b>Depart</b>	<b>Individual to Complete Task</b>	<b>Task</b>	<b>Date Completed or Follow Up</b>
1	1346	Communications	Policy	Maxine	Look into developing a Communication Policy	Going to policy
2	1346	Goose Arm Road	E &H	Damon	Look at rezoning some land at the end of the Goose Arm Road from Agriculture to Residential	Gathering Information



3	1346	Light on Nicholsville Bridge	PW	David	Check the timing on the light	15 Seconds in the difference. Leaving it like that.
4	1349	Meeting on Bullying	Admin	Maxine	Set up meeting with school and RCMP for January 8	Waiting for responds from schools
5	1350	Fire Hall Rental	Admin	Maxine	Meet with potential renters	Done
6	1350	Real Estate Sign	E & H	Damon	Draft letter to real estate agents re signage	Done
7	1350	Land	Admin	Maxine	Recommend the Town write a letter to property owner, noting that the road reserve is not to be sold	Done
8	1350	General Skating	Rec	Junior	Speak to Mrs. Giles to see if we may find other solutions	Done

Adjournment

2017-1218-13, Adjournment

Councillor Kerry Jones

Resolved that since there is no further business that the meeting adjourns at 8:45 pm with the next regularly scheduled meeting set for January 15, 2018 at 7:30 pm.

In Favor: Mayor Dean Ball  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake  
Councillor Kerry Jones

In favor 6; opposed 0. Carried



Mayor, Dean Ball



Town Clerk, Lori Humphrey



## Municipal Budget Submission Form For the Calendar Year 2018

The estimates reported in this submission were approved by the Council of the Municipality of

*Town of Deer Lake*

*Name of Municipality*

at a meeting held on the 18 day of December 2017  
*Day Month Year*

\_\_\_\_\_  
*Signature of Mayor*

\_\_\_\_\_  
*Signature of Clerk/Manager*

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**Deadline for Submission:  
JANUARY 31, 2018**

## *Debt Charges Summary*

Loan Number	Name of Creditor	Purpose (Water, Roads; etc.)	Original Principal	Maturity Date (dd-month-yyyy)	Council Annual Payment	Provincial Annual Payment
068 6648	NMFC	Water/Sewer	\$385,024.90	30/09/2020		\$40,245.00
068 6793	NMFC	Water/Sewer	\$250,332.50	30/03/2020		\$26,167.00
068 6794	NMFC	Water/Sewer	\$256,162.70	30/03/2020		\$26,776.00
1031 6999-753	BMO	Refinance Loans	\$688,325.00	30/08/2019	\$88,153.98	
1031 6999-454	BMO	Refinance Loans	\$1,970,496.00	04/01/2018	\$32,908.10	
1031 6998-793	BMO	Heat Recovary Sysytem	\$600,000.00	01/01/2025	\$69,812.50	
1033 6996-840	BMO	Stadium Refinance	\$1,108,880.50	09/07/2022	\$134,567.76	
1031 6998-566	BMO	Nicholsville Road	\$2,530,000.00	28/02/2021	\$294,213.66	
9235787-01 5800	TD	Fire Hall	\$1,648,999.00	27/02/2026	\$183,838.32	
9235787-01 5800	TD	Town Office	\$621,001.00	27/02/2026	\$69,232.20	
00163 8919550	CICB	JD Loader	\$254,426.47	22/02/2020	\$59,308.24	
9235787-04	TD	Ladder Truck	\$150,000.00	21/11/2022	\$17,208.00	
9235787-03	TD	Industrial Park	\$500,000.00	21/11/2022	\$57,360.00	
<b>Totals</b>					<b>#####</b>	<b>\$93,188.00</b>

**BEFORE CONTINUING:**



1. Transcribe **BOTH** the above totals for Council Annual Payment and Provincial Annual Payment to the appropriate boxes in section “7.1 Debt Charges From All Sources” of “7.0 FISCAL SERVICES” on Page 6.

2. Transcribe the above total of “Provincial Annual Payment” to sub-section 4.1.2 “Provincial Portion of Debt Charges” found in the section “4.1 Provincial Government Grants and Subsidies” on Page 11.

# *Expenditures*

## **1.0 GENERAL GOVERNMENT**

### **1.1 Council**

1.1.1. Remuneration for Councillors ----- \$55,025.00

1.1.2. Travel ----- \$17,864.00

**Total 1.1 Council ----- \$72,889.00**

### **1.2 General Administration**

1.2.1. Salaries ----- \$252,595.00

1.2.2. Employee Benefits ----- \$23,357.00

1.2.3. Payroll Burden ----- \$32,521.00

1.2.4. Travel ----- \$6,200.00

1.2.5. Supplies ----- \$342,808.24

1.2.6. Purchased Services (other than Insurance) ----- \$46,000.00

1.2.7. Professional Services ----- \$40,000.00

1.2.8. Insurance ----- \$145,000.00

**Total 1.2 General Administration ----- \$888,481.24**

**1.3 Municipal Elections & By-elections ----- \$12,000.00**

**1.4 Property Assessment Services ----- \$76,972.00**

### **1.5 Common Services**

1.5.1 Engineering Services -----

1.5.2 General Maintenance ----- \$8,000.00

1.5.3 Professional Development and Training ----- \$25,000.00

1.5.4 Public Relations ----- \$6,000.00

**Total 1.5 Common Services ----- \$39,000.00**

**TOTAL 1.0 GENERAL GOVERNMENT ----- \$1,089,342.24**

**2.0 PROTECTIVE SERVICES**

2.1 Fire Protection -----	\$113,975.00
2.2 Emergency Preparedness and Response -----	\$7,500.00
2.3 Animal and Pest Control -----	\$8,367.00
2.4 Municipal Enforcement -----	\$96,504.00
2.5 Other Protective Services and Inspections -----	
<b>TOTAL 2.0 PROTECTIVE SERVICES -----</b>	<b>\$226,346.00</b>

**3.0 TRANSPORTATION SERVICES**

3.1 Vehicle and Fleet Maintenance -----	\$211,776.00
3.2 Road Transport	
3.2.1 Streets, Roads, Sidewalks, etc. -----	\$573,485.00
3.2.2 Snow Removal -----	\$276,908.00
3.2.3 Street Lighting -----	\$154,200.00
3.2.4 Traffic Services -----	
<b>Total 3.2 Road Transport -----</b>	<b>\$1,004,593.00</b>
3.3 Public Transit -----	
3.4 Other Transportation Services -----	
<b>TOTAL 3.0 TRANSPORTATION SERVICES -----</b>	<b>\$1,216,369.00</b>

**4.0 ENVIRONMENTAL HEALTH**

4.1 Water Supply -----	\$341,090.00
4.2 Sewage Collection and Disposal -----	\$369,060.00
4.3 Garbage and Waste Collection and Disposal -----	\$518,200.00
4.4 Other Environmental Health Services -----	
<b>TOTAL 4.0 ENVIRONMENTAL HEALTH -----</b>	<b>\$1,228,350.00</b>

**5.0 PLANNING AND DEVELOPMENT**

<b>5.1 Planning and Zoning</b> .....	
<b>5.2 Community Improvement and Development</b> .....	\$32,774.00
<b>5.3 Regional Development</b> .....	
<b>5.4 Tourism and Marketing</b> .....	\$84,282.00
<b>5.5 Other Planning and Development</b> .....	
<b>TOTAL 5.0 PLANNING AND DEVELOPMENT</b> .....	<b>\$117,056.00</b>

**6.0 RECREATION AND CULTURAL SERVICES**

<b>6.1 Recreation Administration</b> .....	\$294,093.00
<b>6.2 Recreation Facilities</b>	
6.2.1 Recreation and Community Centres .....	\$77,650.00
6.2.2 Parks, Playgrounds etc. ....	\$161,356.00
6.2.3 Stadium .....	\$251,100.00
6.2.4 Swimming Pool .....	\$258,928.00
<b>Total 6.2 Recreation Facilities</b> .....	<b>\$749,034.00</b>
<b>6.3 Cultural Facilities</b> .....	\$12,600.00
<b>6.4 Recreation and Cultural Programs, Activities etc.</b> .....	\$12,000.00
<b>6.5 Other Recreation and Cultural Services</b> .....	\$185,000.00
<b>TOTAL 6.0 RECREATIONAL AND CULTURAL SERVICES</b> .....	<b>\$1,252,727.00</b>

**7.0 FISCAL SERVICES**

**7.1 Debt Charges From All Sources (from page 2)**

7.1.1 Municipal Annual Payment -----	\$1,006,602.76	(See page 2)
7.1.2 Provincial Annual Payment -----	\$93,188.00	(See page 2)
<b>Total 7.1 Debt Charges From All Sources -----</b>		<b>\$1,099,790.76</b>

**7.2 Transfers to Authorized Reserves and other Funds**

7.2.1 Provision for Uncollectible Taxes, Fees & Charges -----	\$5,000.00	
7.2.2 Operating Deficit of Prior Year -----		
7.2.3 Accumulated Deficit Reduction Plan -----		
7.2.4 Discounts, Losses, Allowances -----	\$175,500.00	
7.2.5 Capital Expenditure Out of Revenue:		
7.2.5.1 Federal Gas Tax -----	\$224,093.07	
7.2.5.2 All Other (please provide list) -----	\$1,031,414.00	
<b>Total 7.2.5 Capital Expenditure Out of Revenue -----</b>		<b>\$1,255,507.07</b>
<b>7.2.6 Authorized Transfers to Reserves &amp; Other Funds:</b>		
7.2.6.1 Federal Gas Tax -----		
7.2.6.2 All Other (please provide list) -----		
<b>Total 7.2.6 Authorized Transfers to Reserves &amp; Other Funds -----</b>		
<b>Total 7.2 Transfers to Authorized Reserves and Other Funds -----</b>		<b>\$1,436,007.07</b>
<b>7.3 Bank Charges &amp; Other Fiscal Services -----</b>		
<b>TOTAL 7.0 FISCAL SERVICES -----</b>		<b>\$2,535,797.83</b>

<b>TOTAL EXPENDITURES</b>		<b>\$7,665,988.07</b>
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## *Revenues*

### 1.0 TAXES AND RELATED REVENUES

#### *1.1 Property Tax Information*

1.1.1 Residential Property Info.	Assessed Values	Number of Properties	Tax Rate	Total Tax
1.1.1.1. Mil Rate Method	\$434,055,414	2,114	7	\$3,038,387.90
1.1.1.2. Minimum Tax Method	\$2,460,900	41	\$495.00	\$20,295.00
1.1.1.3. Residential Grants in Lieu				
1.1.1.4. Residential Exempt Properties	\$779,100	4		

<b>Total Residential Property Info</b> -----	\$437,295,414	2,159	\$3,058,682.90
--	---------------	-------	----------------

1.1.2 Commercial/Non-Residential	Assessed Values	Number of Properties	Tax Rate	Total Tax
1.1.2.1. Mil Rate Method	\$58,056,300	136	7	\$406,394.10
1.1.2.2. Minimum Tax Method (General)	\$782,600	19	\$495.00	\$9,405.00
1.1.2.3. Minimum Tax Method (Small Structures)				
1.1.2.4. Non-Residential Grants in Lieu	\$40,865,100	21		\$297,588.00
1.1.2.5. Tax Agreements				
1.1.2.6. Non-Residential Exempt Property	\$19,938,900	62		

<b>Total Commercial/ Non-Residential</b> -----	\$119,642,900	238	\$713,387.10
--	---------------	-----	--------------

1.1.3 Vacant Land	Assessed Values	Number of Properties	Tax Rate	Total Tax
1.1.3.1. Minimum Rate Method	\$4,316,500	107	\$495.00	\$52,965.00

<b>Total Vacant Land</b> -----	\$4,316,500	107	\$52,965.00
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<b>Total 1.1 Property Tax Information</b> -----	\$561,254,814	2,504	\$3,825,035.00
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**BOX A**



**1.2 Water and Sewage Tax Information**

<b>1.2.1 Residential Water and Sewage</b>	<b># Household Units</b>	<b>Tax Rate</b>	<b>Total Tax</b>
1.2.1.1. # of Households (Not Connected)	1		
1.2.1.2. Water and Sewage Tax	2,495	448	\$1,117,760.00
1.2.1.3. Water Tax Only (if Separate Tax)	20	338	\$6,760.00
1.2.1.4. Sewage Tax Only (if Separate Tax)	1	110	\$110.00
1.2.1.5. Other Residential W/S Tax	0		\$0.00

**Total Number of Household Units** ----- 2,517

**Total 1.2.1 Residential W/S Tax** ----- \$1,124,630.00

<b>1.2.2 Commercial/Non-Residential Water and Sewage</b>	<b># Comm. / Non-Res. Units</b>	<b>Tax Rate</b>	<b>Total Tax</b>
1.2.2.1. # of Commercial/Non-Residential Units (Not Connected)	0		
1.2.2.2. Water and Sewage Tax	154	448	\$68,992.00
1.2.2.3. Water Tax Only (if Separate Tax)	5	338	\$1,690.00
1.2.2.4. Sewage Tax Only (if Separate Tax)	0	110	\$0.00
1.2.2.5. Other Commercial/Non-Residential W/S Tax	4		\$9,115.58
1.2.2.6. Industrial & Institutional W/S (e.g. Fish Plants, Hospitals)	3		\$19,950.42

**Total # of Comm./Non-residential Units** ----- 166

**Total 1.2.2 Commercial/Non-Residential Water and Sewage Tax** ----- \$99,748.00

**Total 1.2 Water and Sewage Tax** ----- \$1,224,378.00

**BOX B**

**1.3 Other Tax Information**

<b>1.3 Other Taxes</b>	<b># Assessed the Tax</b>	<b>Tax Rate</b>	<b>Total Tax</b>
1.3.1. Poll Tax	212	\$345.00	\$73,140.00
1.3.2. Business Tax			\$810,447.00
1.3.3. Utility Tax			
1.3.4. Municipal Utility (Sales) Tax			
1.3.5. Direct Seller Tax			
1.3.6. Other Authorized Taxes			\$237,989.00

**Total 1.3 Other Taxes** ----- **\$1,121,576.00**

**BOX C**

**Grand Total 1.0 Taxes and Related Revenue** ----- **\$6,170,989.00**

*(Total of Boxes A, B and C)*

**2.0 SALES OF GOODS AND SERVICES**

2.1 Garbage Collection Fees ----- \$36,373.00

2.2 Recreation and Cultural Services ----- \$585,924.00

2.3 Transportation Services -----

2.4 Fire Protection Service Fees -----

2.5 Animal and Pest Control Fees -----

2.6 Tipping Fees -----

2.7 Water Supply -----

2.8 Other Sales of Goods and Services ----- \$117,604.00

**TOTAL 2.0 SALES OF GOODS AND SERVICES ----- \$739,901.00**

**3.0 OTHER REVENUE FROM OWN SOURCES**

3.1 Assessments, Levies, Fees and Charges -----

3.2 Rental Income -----

3.3 Interest from Investments -----

3.4 Interest Collected on Overdue Accounts ----- \$61,000.00

3.5 Other Revenue From Own Sources ----- \$65,000.00

**TOTAL 3.0 OTHER REVENUE FROM OWN SOURCES ----- \$126,000.00**

**4.0 GOVERNMENT TRANSFERS**

**4.1 Provincial Government Grants and Subsidies**

4.1.1. Municipal Operating Grant -----	\$260,545.00	
4.1.2. Provincial Portion of Debt Charges -----	\$93,188.00	(See page 2)
4.1.3. Provincial Gas Tax Revenue -----	\$51,272.00	
4.1.4. Other Provincial Grants and Subsidies (Please attach list)-----		
<b>Total 4.1 Provincial Government Grants and Subsidies -----</b>		<b>\$405,005.00</b>

**4.2 Federal Government Grants and Subsidies**

4.2.1. Federal Gas Tax -----	\$224,093.07	
4.2.2. Other Federal Grants and Subsidies (please provide list) -----		
<b>Total 4.2 Federal Government Grants and Subsidies-----</b>		<b>\$224,093.07</b>

<b>TOTAL 4.0 GOVERNMENT TRANSFERS -----</b>		<b>\$629,098.07</b>
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**5.0 OTHER TRANSFERS**

5.1. Operating Surplus of Prior Year -----		
5.2. Transfers from Authorized Reserves -----		
<b>TOTAL 5.0 OTHER TRANSFERS -----</b>		

<b>TOTAL REVENUE</b>	<b>\$7,665,988.07</b>
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***Please Calculate the Debt Servicing Ratio (DSR):***

***Debt Servicing Ratio (DSR)***

***Step 1: Fill in the following information***

<b>Municipal Annual Debt Payment (7.1.1 - Page 6)</b> -----		\$1,006,602.76
Local Revenue 1 Total Taxes and Related Revenue (Page 9)-----	\$6,170,989.00	
Local Revenue 2 Total Sales of Goods and Services (Page 10)-----	\$739,901.00	
Local Revenue 3 Total Other Revenue from Own Sources (Page 10)-----	\$126,000.00	
<b>Total Local Revenue</b> -----		\$7,036,890.00
<b>Municipal Operating Grant (MOG) (4.1.1. Page 11)</b> -----		\$260,545.00
<b>Provincial Gas Tax Revenue (4.1.3. Page 11)</b> -----		\$51,272.00
<b>Debt Servicing Ratio</b> -----		<b>14%</b>

***Step 2: DSR Calculation***

$$\frac{\$1,006,602.76}{\text{Municipal Debt}} \div \left( \frac{\$7,036,890.00}{\text{Local Revenue}} + \frac{\$260,545.00}{\text{MOG}} + \frac{\$51,272.00}{\text{Provincial Gas Tax Revenue}} \right) = \frac{14\%}{\text{DSR (\%)}}$$

## *Summary of The Municipal Budget Submission Form*

<b>Name of Municipality</b>	<b>Town of Deer Lake</b>	<b>Budget Year</b>	<b>2018</b>
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From The Municipal Budget Submission Form, the totals of the seven expenditure functions, the total expenditures, the totals of the five main revenue sources and the total revenues are found in the appropriate boxes below.

### *Expenditures*

<b>1.0 General Government</b> .....	\$1,089,342.24	
<b>2.0 Protective Services</b> .....	\$226,346.00	
<b>3.0 Transportation Services</b> .....	\$1,216,369.00	
<b>4.0 Environmental Health</b> .....	\$1,228,350.00	
<b>5.0 Planning and Development</b> .....	\$117,056.00	
<b>6.0 Recreation and Cultural Services</b> .....	\$1,252,727.00	
<b>7.0 Fiscal Services</b> .....	\$2,535,797.83	
<b>Total Expenditures</b> .....		\$7,665,988.07

### *Revenues*

<b>1.0 Taxes</b> .....	\$6,170,989.00	
<b>2.0 Sales of Goods and Services</b> .....	\$739,901.00	
<b>3.0 Other Revenue From Own Sources</b> .....	\$126,000.00	
<b>4.0 Government Transfers</b> .....	\$629,098.07	
<b>5.0 Other Transfers</b> .....		
<b>Total Revenues</b> .....		\$7,665,988.07

## Municipal Budget Submission Form For the Calendar Year 2018

The estimates reported in this submission were approved by the Council of the Municipality of

*Town of Deer Lake*

*Name of Municipality*

at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_  
*Day Month Year*

\_\_\_\_\_  
*Signature of Mayor*

\_\_\_\_\_  
*Signature of Clerk/Manager*

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Debt Charges Summary-----	Page 2
Expenditures-----	Page 3
Revenues-----	Page 7
Debt Servicing Ratio-----	Page 12
Summary of the Municipal Budget Submission Form-----	Page 13

**Deadline for Submission:  
JANUARY 31, 2018**

## *Debt Charges Summary*

Loan Number	Name of Creditor	Purpose (Water, Roads; etc.)	Original Principal	Maturity Date (dd-month-yyyy)	Council Annual Payment	Provincial Annual Payment
068 6648	NMFC	Water/Sewer	\$385,024.90	30/03/2020		\$40,245.00
068 6793	NMFC	Water/Sewer	\$250,332.50	30/03/2020		\$26,167.00
068 6794	NMFC	Water/Sewer	\$256,162.70	30/03/2020		\$26,776.00
1031 6999-753	BMO	Refinance Loans	\$688,325.00	30/08/2019	\$88,153.98	
1031 6999-534	BMO	Freighliner	\$226,743.54	03/10/2017		
1031 6999-454	BMO	Refinance Loans	\$1,970,496.00	04/01/2018	\$32,908.10	
1031 6998-793	BMO	Heat Recovary Sysytem	\$600,000.00	01/01/2025	\$69,812.50	
	BMO	Stadium Refinance	\$1,108,880.50	09/07/2022	\$122,270.00	
1031 6998-566	BMO	Nicholsville Road	\$2,530,000.00	28/02/2021	\$294,213.66	
9235787-01 5800	TD	Fire Hall	\$1,648,999.00	27/02/2026	\$183,838.32	
9235787-01 5800	TD	Town Office	\$621,001.00	27/02/2026	\$69,232.20	
00163 8919550	CICB	JD Loader	\$254,426.47		\$59,308.24	
	TD	Ladder Truck			\$17,208.00	
	TD	Industrial Park			\$57,360.00	
<b>Totals</b>					<b>\$994,305.00</b>	<b>\$93,188.00</b>

**BEFORE CONTINUING:**



1. Transcribe **BOTH** the above totals for Council Annual Payment and Provincial Annual Payment to the appropriate boxes in section “7.1 Debt Charges From All Sources” of “7.0 FISCAL SERVICES” on Page 6.

2. Transcribe the above total of “Provincial Annual Payment” to sub-section 4.1.2 “Provincial Portion of Debt Charges” found in the section “4.1 Provincial Government Grants and Subsidies” on Page 11.



## *Expenditures*

### **1.0 GENERAL GOVERNMENT**

#### **1.1 Council**

1.1.1. Remuneration for Councillors ----- \$57,727.00

1.1.2. Travel ----- \$15,162.00

**Total 1.1 Council ----- \$72,889.00**

#### **1.2 General Administration**

1.2.1. Salaries ----- \$252,595.00

1.2.2. Employee Benefits ----- \$23,357.00

1.2.3. Payroll Burden ----- \$32,521.00

1.2.4. Travel ----- \$6,200.00

1.2.5. Supplies ----- \$342,197.00

1.2.6. Purchased Services (other than Insurance) ----- \$46,000.00

1.2.7. Professional Services ----- \$40,000.00

1.2.8. Insurance ----- \$145,000.00

**Total 1.2 General Administration ----- \$887,870.00**

**1.3 Municipal Elections & By-elections ----- \$12,000.00**

**1.4 Property Assessment Services ----- \$76,972.00**

#### **1.5 Common Services**

1.5.1 Engineering Services -----

1.5.2 General Maintenance ----- \$8,000.00

1.5.3 Professional Development and Training ----- \$25,000.00

1.5.4 Public Relations ----- \$6,000.00

**Total 1.5 Common Services ----- \$39,000.00**

**TOTAL 1.0 GENERAL GOVERNMENT ----- \$1,088,731.00**

**2.0 PROTECTIVE SERVICES**

2.1 Fire Protection -----	\$113,975.00
2.2 Emergency Preparedness and Response -----	\$7,500.00
2.3 Animal and Pest Control -----	\$8,367.00
2.4 Municipal Enforcement -----	\$96,504.00
2.5 Other Protective Services and Inspections -----	
<b>TOTAL 2.0 PROTECTIVE SERVICES -----</b>	<b>\$226,346.00</b>

**3.0 TRANSPORTATION SERVICES**

3.1 Vehicle and Fleet Maintenance -----	\$211,776.00
3.2 Road Transport	
3.2.1 Streets, Roads, Sidewalks, etc. -----	\$573,485.00
3.2.2 Snow Removal -----	\$276,908.00
3.2.3 Street Lighting -----	\$154,200.00
3.2.4 Traffic Services -----	
<b>Total 3.2 Road Transport -----</b>	<b>\$1,004,593.00</b>
3.3 Public Transit -----	
3.4 Other Transportation Services -----	
<b>TOTAL 3.0 TRANSPORTATION SERVICES -----</b>	<b>\$1,216,369.00</b>

**4.0 ENVIRONMENTAL HEALTH**

4.1 Water Supply -----	\$341,090.00
4.2 Sewage Collection and Disposal -----	\$369,060.00
4.3 Garbage and Waste Collection and Disposal -----	\$518,200.00
4.4 Other Environmental Health Services -----	
<b>TOTAL 4.0 ENVIRONMENTAL HEALTH -----</b>	<b>\$1,228,350.00</b>

**5.0 PLANNING AND DEVELOPMENT**

<b>5.1 Planning and Zoning</b> .....	
<b>5.2 Community Improvement and Development</b> .....	\$32,774.00
<b>5.3 Regional Development</b> .....	
<b>5.4 Tourism and Marketing</b> .....	\$84,282.00
<b>5.5 Other Planning and Development</b> .....	
<b>TOTAL 5.0 PLANNING AND DEVELOPMENT</b> .....	<b>\$117,056.00</b>

**6.0 RECREATION AND CULTURAL SERVICES**

<b>6.1 Recreation Administration</b> .....	\$294,093.00
<b>6.2 Recreation Facilities</b>	
6.2.1 Recreation and Community Centres .....	\$77,650.00
6.2.2 Parks, Playgrounds etc. ....	\$161,356.00
6.2.3 Stadium .....	\$251,100.00
6.2.4 Swimming Pool .....	\$258,928.00
<b>Total 6.2 Recreation Facilities</b> .....	<b>\$749,034.00</b>
<b>6.3 Cultural Facilities</b> .....	\$12,600.00
<b>6.4 Recreation and Cultural Programs, Activities etc.</b> .....	\$12,000.00
<b>6.5 Other Recreation and Cultural Services</b> .....	\$185,000.00
<b>TOTAL 6.0 RECREATIONAL AND CULTURAL SERVICES</b> .....	<b>\$1,252,727.00</b>

**7.0 FISCAL SERVICES**

**7.1 Debt Charges From All Sources (from page 2)**

7.1.1 Municipal Annual Payment -----	\$994,305.00 (See page 2)
7.1.2 Provincial Annual Payment -----	\$93,188.00 (See page 2)
<b>Total 7.1 Debt Charges From All Sources -----</b>	<b>\$1,087,493.00</b>

**7.2 Transfers to Authorized Reserves and other Funds**

7.2.1 Provision for Uncollectible Taxes, Fees & Charges -----	\$5,000.00
7.2.2 Operating Deficit of Prior Year -----	
7.2.3 Accumulated Deficit Reduction Plan -----	
7.2.4 Discounts, Losses, Allowances -----	\$175,500.00
7.2.5 Capital Expenditure Out of Revenue:	
7.2.5.1 Federal Gas Tax -----	\$231,567.00
7.2.5.2 All Other (please provide list) -----	\$1,031,414.00
<b>Total 7.2.5 Capital Expenditure Out of Revenue -----</b>	<b>\$1,262,981.00</b>
<b>7.2.6 Authorized Transfers to Reserves &amp; Other Funds:</b>	
7.2.6.1 Federal Gas Tax -----	
7.2.6.2 All Other (please provide list) -----	
<b>Total 7.2.6 Authorized Transfers to Reserves &amp; Other Funds -----</b>	
<b>Total 7.2 Transfers to Authorized Reserves and Other Funds -----</b>	<b>\$1,443,481.00</b>
<b>7.3 Bank Charges &amp; Other Fiscal Services -----</b>	
<b>TOTAL 7.0 FISCAL SERVICES -----</b>	<b>\$2,530,974.00</b>

<b>TOTAL EXPENDITURES</b>	<b>\$7,660,553.00</b>
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## *Revenues*

### 1.0 TAXES AND RELATED REVENUES

#### *1.1 Property Tax Information*

1.1.1 Residential Property Info.	Assessed Values	Number of Properties	Tax Rate	Total Tax
1.1.1.1. Mil Rate Method	\$434,055,414	2,114	7	\$3,038,387.90
1.1.1.2. Minimum Tax Method	\$2,460,900	41	\$495.00	\$20,295.00
1.1.1.3. Residential Grants in Lieu				
1.1.1.4. Residential Exempt Properties	\$779,100	4		

<b>Total Residential Property Info</b> -----	<b>\$437,295,414</b>	<b>2,159</b>		<b>\$3,058,682.90</b>
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1.1.2 Commercial/Non-Residential	Assessed Values	Number of Properties	Tax Rate	Total Tax
1.1.2.1. Mil Rate Method	\$58,056,300	136	7	\$406,394.10
1.1.2.2. Minimum Tax Method (General)	\$782,600	19	\$495.00	\$9,405.00
1.1.2.3. Minimum Tax Method (Small Structures)				
1.1.2.4. Non-Residential Grants in Lieu	\$40,865,100	21		\$297,588.00
1.1.2.5. Tax Agreements				
1.1.2.6. Non-Residential Exempt Property	\$19,938,900	62		

<b>Total Commercial/ Non-Residential</b> -----	<b>\$119,642,900</b>	<b>238</b>		<b>\$713,387.10</b>
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1.1.3 Vacant Land	Assessed Values	Number of Properties	Tax Rate	Total Tax
1.1.3.1. Minimum Rate Method	\$4,316,500	107	\$495.00	\$52,965.00

<b>Total Vacant Land</b> -----	<b>\$4,316,500</b>	<b>107</b>		<b>\$52,965.00</b>
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<b>Total 1.1 Property Tax Information</b> -----	<b>\$561,254,814</b>	<b>2,504</b>		<b>\$3,825,035.00</b>
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**BOX A**

**1.2 Water and Sewage Tax Information**

<b>1.2.1 Residential Water and Sewage</b>	<b># Household Units</b>	<b>Tax Rate</b>	<b>Total Tax</b>
1.2.1.1. # of Households (Not Connected)	1		
1.2.1.2. Water and Sewage Tax	2,495	448	\$1,117,760.00
1.2.1.3. Water Tax Only (if Separate Tax)	20	338	\$6,760.00
1.2.1.4. Sewage Tax Only (if Separate Tax)	1	110	\$110.00
1.2.1.5. Other Residential W/S Tax	0		\$0.00

**Total Number of Household Units** ----- 2,517

**Total 1.2.1 Residential W/S Tax** ----- \$1,124,630.00

<b>1.2.2 Commercial/Non-Residential Water and Sewage</b>	<b># Comm. / Non-Res. Units</b>	<b>Tax Rate</b>	<b>Total Tax</b>
1.2.2.1. # of Commercial/Non-Residential Units (Not Connected)	0		
1.2.2.2. Water and Sewage Tax	154	448	\$68,992.00
1.2.2.3. Water Tax Only (if Separate Tax)	5	338	\$1,690.00
1.2.2.4. Sewage Tax Only (if Separate Tax)	0	110	\$0.00
1.2.2.5. Other Commercial/Non-Residential W/S Tax	4		\$9,115.58
1.2.2.6. Industrial & Institutional W/S (e.g. Fish Plants, Hospitals)	3		\$19,950.42

**Total # of Comm./Non-residential Units** ----- 166

**Total 1.2.2 Commercial/Non-Residential Water and Sewage Tax** ----- \$99,748.00

**Total 1.2 Water and Sewage Tax** ----- \$1,224,378.00

**BOX B**

**1.3 Other Tax Information**

<b>1.3 Other Taxes</b>	<b># Assessed the Tax</b>	<b>Tax Rate</b>	<b>Total Tax</b>
1.3.1. Poll Tax	212	\$345.00	\$73,140.00
1.3.2. Business Tax			\$810,447.00
1.3.3. Utility Tax			
1.3.4. Municipal Utility (Sales) Tax			
1.3.5. Direct Seller Tax			
1.3.6. Other Authorized Taxes			

**Total 1.3 Other Taxes** ----- \$883,587.00

**BOX C**

**Grand Total 1.0 Taxes and Related Revenue** ----- \$5,933,000.00

*(Total of Boxes A, B and C)*

**2.0 SALES OF GOODS AND SERVICES**

2.1 Garbage Collection Fees ----- \$36,373.00

2.2 Recreation and Cultural Services ----- \$585,924.00

2.3 Transportation Services -----

2.4 Fire Protection Service Fees -----

2.5 Animal and Pest Control Fees -----

2.6 Tipping Fees ----- \$237,989.00

2.7 Water Supply -----

2.8 Other Sales of Goods and Services ----- \$117,604.00

**TOTAL 2.0 SALES OF GOODS AND SERVICES ----- \$977,890.00**

**3.0 OTHER REVENUE FROM OWN SOURCES**

3.1 Assessments, Levies, Fees and Charges -----

3.2 Rental Income -----

3.3 Interest from Investments -----

3.4 Interest Collected on Overdue Accounts ----- \$61,000.00

3.5 Other Revenue From Own Sources ----- \$65,000.00

**TOTAL 3.0 OTHER REVENUE FROM OWN SOURCES ----- \$126,000.00**



**4.0 GOVERNMENT TRANSFERS**

**4.1 Provincial Government Grants and Subsidies**

4.1.1. Municipal Operating Grant -----	\$260,454.00	
4.1.2. Provincial Portion of Debt Charges -----	\$93,188.00	(See page 2)
4.1.3. Provincial Gas Tax Revenue -----	\$38,454.00	
4.1.4. Other Provincial Grants and Subsidies (Please attach list)-----		
<b>Total 4.1 Provincial Government Grants and Subsidies -----</b>		<b>\$392,096.00</b>

**4.2 Federal Government Grants and Subsidies**

4.2.1. Federal Gas Tax -----	\$231,567.00	
4.2.2. Other Federal Grants and Subsidies (please provide list) -----		
<b>Total 4.2 Federal Government Grants and Subsidies-----</b>		<b>\$231,567.00</b>

<b>TOTAL 4.0 GOVERNMENT TRANSFERS -----</b>		<b>\$623,663.00</b>
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**5.0 OTHER TRANSFERS**

5.1. Operating Surplus of Prior Year -----		
5.2. Transfers from Authorized Reserves -----		
<b>TOTAL 5.0 OTHER TRANSFERS -----</b>		

<b>TOTAL REVENUE</b>	<b>\$7,660,553.00</b>
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***Please Calculate the Debt Servicing Ratio (DSR):***

***Debt Servicing Ratio (DSR)***

***Step 1: Fill in the following information***

<b>Municipal Annual Debt Payment (7.1.1 - Page 6)</b> .....		\$994,305.00
Local Revenue 1 Total Taxes and Related Revenue (Page 9).....	\$5,933,000.00	
Local Revenue 2 Total Sales of Goods and Services (Page 10).....	\$977,890.00	
Local Revenue 3 Total Other Revenue from Own Sources (Page 10).....	\$126,000.00	
<b>Total Local Revenue</b> .....		\$7,036,890.00
<b>Municipal Operating Grant (MOG) (4.1.1. Page 11)</b> .....		\$260,454.00
<b>Provincial Gas Tax Revenue (4.1.3. Page 11)</b> .....		\$38,454.00
<b>Debt Servicing Ratio</b> .....		<b>14%</b>

***Step 2: DSR Calculation***

$$\frac{\$994,305.00}{\text{Municipal Debt}} \div \left( \frac{\$7,036,890.00}{\text{Local Revenue}} + \frac{\$260,454.00}{\text{MOG}} + \frac{\$38,454.00}{\text{Provincial Gas Tax Revenue}} \right) = \frac{14\%}{\text{DSR (\%)}}$$

## *Summary of The Municipal Budget Submission Form*

<b>Name of Municipality</b>	<b>Town of Deer Lake</b>	<b>Budget Year</b>	<b>2018</b>
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From The Municipal Budget Submission Form, the totals of the seven expenditure functions, the total expenditures, the totals of the five main revenue sources and the total revenues are found in the appropriate boxes below.

### *Expenditures*

<b>1.0 General Government</b> -----	\$1,088,731.00	
<b>2.0 Protective Services</b> -----	\$226,346.00	
<b>3.0 Transportation Services</b> -----	\$1,216,369.00	
<b>4.0 Environmental Health</b> -----	\$1,228,350.00	
<b>5.0 Planning and Development</b> -----	\$117,056.00	
<b>6.0 Recreation and Cultural Services</b> -----	\$1,252,727.00	
<b>7.0 Fiscal Services</b> -----	\$2,530,974.00	
<b>Total Expenditures</b> -----		\$7,660,553.00

### *Revenues*

<b>1.0 Taxes</b> -----	\$5,933,000.00	
<b>2.0 Sales of Goods and Services</b> -----	\$977,890.00	
<b>3.0 Other Revenue From Own Sources</b> -----	\$126,000.00	
<b>4.0 Government Transfers</b> -----	\$623,663.00	
<b>5.0 Other Transfers</b> -----		
<b>Total Revenues</b> -----		\$7,660,553.00