

Minutes of the regular meeting of council held Monday November 20 2017 No. 1349 held in Council Chambers, 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball  
Deputy Mayor Michael Goosney  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake

Absent: Councillor Kerry Jones

Also in attendance: Town Manager, Maxine Hayden  
Town Clerk, Lori Humphrey

Gallery: Large number of people in gallery

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball

2017-1120-01, Minutes No. 1348

Councillor Myra Spence / Councillor Amanda Freake

Resolved that the minutes of regular meeting of council, No. 1348 Monday, November 6, 2017 be adopted.

In Favor: Mayor Dean Ball  
Deputy Mayor Michael Goosney  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake

In favor 6; opposed 0. Carried

**Correspondence**

Correspondence  
Meeting No. 1349

Date: Monday, November 20, 2017

No	NAME	REGARDING	
1	Donna Giles	General Skating Concern	FYI

2	MAA	Regional Director	See Motion
3	Municipal Affairs	Approval to award Consulting Services	FYI
4	Concerned Citizen	Problem with Bullies	Set up meeting with schools and RCMP for January 8 <sup>th</sup> . Have Youth Advisory Group be a part of solution.
5	CBDC	Annual Report	At office for review
6	MAA	Fee being lowered	FYI

2017-1120-02, MAA Western Director

Deputy Mayor Michael Goosney/ Councillor Gordon Hancock

Resolved that the Town of Deer Lake vote Peggy Roche in as Urban Regional Director for the MAA board.

In Favor: Mayor Dean Ball  
Deputy Mayor Michael Goosney  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake

In favor 6; opposed 0. Carried

**Reports**

(a) Finance Report
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2017-1120-03, Finance Report

Councillor Amanda Freake/Councillor Myra Spence

Resolved that the recommendations for Finance Report for November 16, 2017 be adopted as presented excluding #5.

In Favor: Mayor Dean Ball  
Deputy Mayor Michael Goosney  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake

In favor 6; opposed 0. Carried

Councillor Hancock leaves the room due to conflict of interest on item #5

2017-1120-04, Finance Report

Councillor Amanda Freake/Councillor David Parsons

Resolved that the recommendations for Finance Report for November 16, 2017 #5 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Michael Goosney  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake

In favor 5; opposed 0. Carried

Councillor Hancock returns to the meeting.



Finance  
November 16, 2017

Councillor Amanda Freake  
Councillor Myra Spence  
Maxine Hayden

NO	Description	Recommendation
01	Citizens Crime Prevention Calendar	Recommend approval \$25.00
02	Deer Lake Christian Aid Committee	Recommend approval \$100.00
03	Lodge Humber auction	Recommend approval Promo material
04	Recreation Director Physical Literacy Instructor no cost to Town	Recommend looking at this next year.
05	B & S Trucking holdback Industrial Park \$35,518.44	Recommend approval
06	Accounts Payable \$81,658.31	Recommend approval

(b) Public Works

2017-1120-05, Public Works

Deputy Mayor Michael Goosney/Councillor David Parsons

Resolved that the recommendations for Public Works Report for November 15, 2017 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Michael Goosney  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake

In favor 6; opposed 0. Carried

Public Works  
November 15, 2017

Deputy Mayor Mike Goosney  
Councillor Myra Spence  
Maxine Hayden  
Dave Thomas

Date	Description	Recommendation
01	Update on Snow clearing Equipment	Equipment is ready for winter snow clearing
02	Update on work schedule	Still has road cut to be paved by town employees, working on water line Reginald drive, working on catch basin Reid's Lane
03	Tower Road asphalt cut Evergreen \$2,800.00 HST included McKay's Paving \$2,730.00 HST included	Recommend approval for McKay's Paving
04	Jewers Lane asphalt cut Evergreen \$3,220.00 HST included McKay's \$4,462.00 HST included	Recommend approval for Evergreen
05	Gas Tax Allocation \$162,905 left	Recommend we consider using this for upgrade

	to allocate to a project	to lift station in Spillway.
06	Reginald Drive water line	Recommend that we install the 6" line at a cost of \$500.00 extra cost be charged to home owner to be paid back if other two block develop or Town could charge the extra for the hookups
07	Speed sign Xavier	Recommend consider leaving sign in the current location and purchasing a new sign that can be moved around.
08	Backup cameras on vehicles	Recommend we check with mechanic to see if this could work on our machines

(c) Environment and Housing Meeting

2017-1120-06, Environment and Housing

Councillor David Parsons /Councillor Myra Spence

Resolved that the recommendations for Environment and Housing Report for November 16, 2017 be adopted as presented excluding #9.

In Favor: Mayor Dean Ball  
Deputy Mayor Michael Goosney  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor David Parsons  
Councillor Amanda Freake

In favor 6; opposed 0. Carried

Councillor Parsons leaves room due to conflict of interest on item #9

2017-1120-07, Environment and Housing

Councillor Myra Spence /Councillor Gordon Hancock

Resolved that the recommendations for Environment and Housing Report item #9 for November 16, 2017 be adopted as presented.

In Favor: Mayor Dean Ball  
Deputy Mayor Michael Goosney  
Councillor Gordon Hancock  
Councillor Myra Spence  
Councillor Amanda Freake

In favor 5; opposed 0. Carried

Councillor Parsons returns to the meeting.



**Environment & Housing Minutes**  
**Friday, November 17, 2017, 9 am**

**In attendance:**

Councillor David Parsons

Municipal Enforcement Officer Keith Park

Economic Development Officer Damon Clarke

Administrative Assistant Christa Jones

Town Manager Maxine Hayden

**Regrets:**

Chairperson Kerry Jones

Public Works Supervisor David Thomas

**Building Permits:**

Following is a breakdown of the number of permits issued (in brackets) and construction values so far in 2017, up to and including Friday, October 13, 2017:

- General repairs (143): \$ 688,475
- Accessory buildings (47): \$ 415,907
- New Dwellings (20): \$ 4,572,000
- Commercial Construction (15): \$ 2,875,999

**TOTAL (225 permits):**

**\$ 8,552,381**

#	Name	Address	Description	Action
<b>General Repairs</b>				
1.	Terrance Hoddinott	64 Middle Road	Putting on metal roof	Recommend approval
2.	Barry Young	6 Lush's Lane	Demolition of dwelling	Recommend approval
3.	Rita Whyatt	239 Nicholville Road	Fence	Recommend approval
4.	Bruce Shears	10 Chaulk's Lane	Repair bridge and shingles	Recommend approval
<b>New Residence</b>				
5.	Chris Crocker	219 Nicholville Road	New triplex	Awaiting outcome of public response from newspaper

				advertisement
<b>Accessory Building</b>				
6.	NLHC	10 Lucas Place	Shed	Recommend approval
7.	Shannon O'Keefe	109-12 Cross's Lane	Shed	Recommend approval
8.	Brian Tulk	17 Grace Avenue	Garage	Recommend approval
<b>Commercial Construction</b>				
9.	Parsons Funeral Home	61-65 North Main Street	Fence; Councillor Parsons left room during discussion	Recommend approval
<b>New Businesses</b>				
10.	Rita Whyatt	245 Nicholasville Road	Wants to set up chip van at Commerce Street	Recommend request be declined, as per past practice regarding food vendors
<b>Other</b>				
11.	Roxanne Ryland		Suggestion to rename playground at Schwartz Park	Deferred to until Spring

(d) Wellness Meeting

A letter was submitted by the Wellness Committee for an Employee Recognition Program, Council believed it was an excellent idea but would like a few changes. Councillor Parsons and Councillor Spence will bring back recommendations to the committee.

November 16, 2017

Town of Deer Lake  
34 Reid's Lane  
Deer Lake, NL

A8A 2A2

Town Manager and Council,

Please accept this request from the Town of Deer Lake's Health and Wellness Committee for approval to implement an Employee Recognition program for your employees.

We as a committee feel recognition for a 5, 10 and 15 year milestone, and so on would be a great way to thank our loyal employees for their time and work performed. Recognizing individuals for their performance will ensure a positive, productive organization. Employees who feel appreciated are more positive about themselves and their ability to contribute. People with positive self-esteem are potentially your best employees. Employee recognition has a huge communication component. Recognizing people for their good work and years of service sends an extremely powerful message to the recipient, their work team and other employees.

Recognition increases productivity, greater employee satisfaction and enjoyment of work. More time spent focusing on work and less time complaining. Most importantly, better safety records and fewer accidents on the job.

Some ideas for years served are gift cards and recognition letters for years of service. As the years served get higher, the Town would provide the employee with a gift containing our Town logo as an appreciation. The following is suggested:

- 5 Year Service - \$15.00 gift card, 5 Year Service Pin, Printed Certificate
- 10 Year Service - \$25.00 gift card, 10 Year Service Pin, Printed Certificate
- 15 Year Service - \$35.00 gift card, 15 Year Service Pin, Printed Certificate
- 20 Year Service - \$50.00 gift card, 20 Year Service Plan, Printed Certificate

Every additional 5 years of service, all employees will continue to receive a \$50.00 gift card, Service Pin, and Printed Certificate.

We feel this would be a great opportunity to contribute to the overall success of our employees and the Town. If you have any suggestions or comments please carry them forward to Councillor Spence or Councillor Parsons and they will be sure it gets discussed at the next Wellness Meeting.

Thank you for your time and consideration.

Best Regards,  
Health and Wellness Committee  
Town of Deer Lake

(e) Parks and Recreation



## **Parks & Recreation Committee**

Nov 17, 2017

### **In Attendance:**

Chair- Amanda Freake  
Councilor- Gordon Hancock  
Glynn Wiseman

### **Stadium**

- Deer Lake Redwings season opener will be Friday Nov 17-2017
- All schedules are up and running for skating sessions and posted on towns website and facebook.
- We had a letter requesting re-instating the primary and general skates on Friday evenings. The recreation committee reduced to once skate called a Family Skate because of the low turnout all season but the committee will assess the skating concerns and look at all the data and make a recommendation moving forward.
- A review of the Friday night Family skates for the next few weeks will see if there is enough interest to operate 2 skates, Junior will respond to the resident who has requested that we reinstate the primary skate.
- Repaired a Glycol leak in the heating unit.
- Budget for 2018 has been submitted to town Manager.

### **Canteen**

- Betty's Snacks has 1 year left in the Canteen contract agreement at the Recreation Complex and will expire December 31-2018

### **Bowling Alley Report**

- We are 4 – 5 weeks into our regular season for League Bowling.
- The Deer Lake Five Pin is holding a Best Ball tournament this Saturday Nov 18.

### **Swimming Report**

- Fall Swimming Lessons are over just about finished. We have 2 Saturdays remaining November 18, and 25. Registration for The Winter block of lessons will take place Saturday Dec 2<sup>nd</sup>.
- Evening Aquafit classes have continued and will run until November 30<sup>th</sup>. We will offer them again after Christmas as long as we have numbers to support it.
- The Deer Lake Invitational Swim Meet that was held Oct 13<sup>th</sup>, 14<sup>th</sup>, 15<sup>th</sup> was a success. Teams from all over were very pleased with the facility and the event in general.

### **Municipal Park**

- A new septic stem has been installed and inspected by Service NL and we are installing the second one and will have it completed in a week. Then we will meet compliance with service NL.
- We will be exploring the new contract and a moving forward plan with the Deer Lake Municipal Park before the end of the year and will bring these ideas to council.

**Other**

- Youth Advisory Committee plans are underway to engage the youth in our community. Junior has reached out to the school for support to hold two public meetings next week to gauge the interest for such a committee. Deputy Mayor Goosney and Councilor Freake will be attending these meetings as well to share council’s perspective. Maxine has reached out to Jason Young and other municipalities to get template of a Youth Advisory model for council to look at as well. In the next few weeks we will be bringing a recommendation back to council.
- Removed Trees that had blown down on walking trail near airport.
- Staff looked at heating & cooling unit with electrician at town office.
- The recreation committee recommends a donation of 3 lanes of Bowling for 1 hour for the Western Kings to use in there auction.
- The Recreation Committee has requested Junior and Damon to start the initial stages of creating a master plan for the Deer Lake Municipal Park.

**Adjournment**

**2017-1120-08, Adjournment**

Councillor David Parsons

Resolved that since there is no further business that the meeting adjourns at 8:45 pm with the next regularly scheduled meeting set for December 4, 2017 at 7:30 pm.

In Favor: Mayor Dean Ball  
 Deputy Mayor Michael Goosney  
 Councillor Gordon Hancock  
 Councillor Myra Spence  
 Councillor David Parsons  
 Councillor Amanda Freake

In favor 6; opposed 0. Carried



Mayor, Dean Ball



Town Clerk, Lori Humphrey