

Minutes of the regular meeting of council held Monday, February 6, 2017 No. 1331 held in Council Chambers, 34 Reid's Lane, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Elmo Bingle

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey

Absent:

Gallery: Bill Hayden, Krista Nichols, David Byrne

Regular meeting of council called to order at 7:30 pm by Mayor Dean Ball

2017-0206-01, Minutes No. 1330

Councillor Elmo Bingle/Deputy Mayor Sandra Pinksen

Resolved that the minutes of regular meeting of council, No. 1330 Monday, January 23, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried

Correspondence

Meeting No. 1331

Date: Monday, February 6, 2017

No	NAME	REGARDING	CORRESPONDENCE
1	Hospitality NL	Newsletter	FYI
2	Government NL	Responds for Dam Letter	FYI- Set up meeting with Kruger for February 13-16. Concerns regarding Penstocks and maintenance being done on the ones that are not replaced yet.
3	GHJC	Minutes December 3, 2016	FYI
4	Heart and Stroke	Radio-Thon	FYI – put on Facebook

Reports

(a) Finance

2017-0123-02, Finance

Councillor Kerry Jones /Councillor Amanda Freake

Resolved that the minutes/recommendations of the Finance Committee Meeting on February 2, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried



Finance
February 2, 2017

Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Maxine Hayden
Dave Thomas

NO	Description	Recommendation
1	Snc Lavlin Industrial Park \$5,553.47	Recommend approval
2	Marine Contractors Gatehouse \$127,408.10	Recommend approval
3	Western Star Winter fest Ad	Not approved
4	PMA Municipal Law Gander	Recommend Town Clerk attend
5	PMA Convention Gander	Recommend Town Clerk attend
6	Survey Industrial Park Yates & Woods \$3,500.00	Recommend approval
7	Accounts Payable \$84,060.22	Recommend approval
8	Deer Lake Dolphins Swim for Hope	Recommend approval
9	10259 Newfoundland - \$64,876.55	Recommend approval

(b) Environment and Housing

2017-0206-03, Environment and Housing

Councillor Kerry Jones / Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting on January 26, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried



Environment & Housing Minutes
Thursday, January 26, 2017, 10 am

In attendance:

Chairperson Kerry Jones
 Deputy-mayor Sandra Pinksen
 Economic Development Officer Damon Clarke

Town Manager Maxine Hayden
 Public Works Supervisor David Thomas
 Municipal Enforcement Officer Keith Park

Regrets:
 Administrative Assistant Christa Jones

No permits issued yet in 2017.

#	Name	Address	Description	Action
General Repairs				
New Residence				
Accessory Building				
Commercial Construction				
New Businesses				
	Rozlynn Ricketts	48 Wight's Road	Momma Bear Apartments	Approved, pending government approval
	Melanie Adams	32 Garden Road	Melanie Adams Photography	Approved
	Mike Goosney	15 Mayor Avenue	On Demand Services	Approved
Other				
	Riverbank Road	Proposed seniors development	Krista Rodgers	Deferred for more information
	Business permits	Penalties for those who refuse to register businesses	Confirmation letter for new businesses	EDO, MEO to research possible penalties

	House numbering	Policy introduced on Web, Facebook		For information purposes
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2017-0206-04, Environment and Housing

Councillor Kerry Jones / Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Environment and Housing Committee Meeting on February 2, 2017 be adopted as presented.

In Favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Kerry Jones
 Councillor Amanda Freake
 Councillor Jean Young
 Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried



Environment & Housing Minutes
Thursday, February 2, 2017, 10 am

In attendance:

Deputy-mayor Sandra Pinksen

Public Works Supervisor David Thomas

Economic Development Officer Damon Clarke

Municipal Enforcement Officer Keith Park

Town Manager Maxine Hayden

Administrative Assistant Christa Jones

Regrets:

Chairperson Kerry Jones

No permits issued yet in 2017.

#	Name	Address	Description	Action
General Repairs				

1.	Terry Rowsell	18 First Avenue	New door	Approved, permit issued
New Residence				
Accessory Building				
Commercial Construction				
New Businesses				
Other				
2.	21, 32 Sunrise Crescent	Philip Hodder	New survey submitted	Waiting for government to finalize re-zoning
3.	Riverbank Road	Proposed development	Council's discretion	Committee recommends this development be subject to the subdivision regulations, as per past practices

2017-0206-05, Amendments

Councillor Kerry Jones / Councillor Amanda Freake

Resolved that the Town of Deer Lake adopt Development Plan Amendment #13 and Municipal Plan Amendment #11. A Public Hearing to consider objections and representations on the Municipal Plan amendment and Development Regulations amendment will be held at 7:00 p.m. on the 22nd day of February, 2017 at the Town Office, Deer Lake with Gerald Martin acting as commissioner.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones

Councillor Amanda Freake
Councillor Jean Young
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried

TOWN OF DEER LAKE
MUNICIPAL PLAN AMENDMENT NO. 11, 2016
DEVELOPMENT REGULATIONS AMENDMENT NO. 13, 2016

SUNRISE CRESCENT

AGRICULTURE TO RESIDENTIAL

TOWN OF DEER LAKE
MUNICIPAL PLAN AMENDMENT NO. 11, 2016

URBAN AND RURAL PLANNING ACT

RESOLUTION TO APPROVE

TOWN OF DEER LAKE
MUNICIPAL PLAN AMENDMENT NO. 11, 2016

Under the authority of Section 16, Section 17 and Section 18 of the *Urban and Rural Planning Act 2000*, the Town Council of Deer Lake

- a) adopted the Deer Lake Municipal Plan Amendment No. 11, 2016 on the ____ day of _____, 2017

- b) gave notice of the adoption of the Deer Lake Municipal Plan Amendment No. 11, 2016 by advertisement inserted on the ____ day of _____, 2017 and the ____ day of _____, 2017 in the Western Star newspaper.

- c) set the ____ day of _____, 2017 at 7:00 p.m. at the Town Hall, Deer Lake for the holding of a public hearing to consider objections and submissions.

Now under Section 23 of the *Urban and Rural Planning Act 2000*, the Town Council of Deer Lake approves the Deer Lake Municipal Plan Amendment No. 11, 2016 on the ____ day of _____, 2017.

SIGNED AND SEALED this ____ day of _____, 2017

Mayor: _____
Dean Ball

Clerk: _____
Lori Humphrey

URBAN AND RURAL PLANNING ACT
RESOLUTION TO ADOPT
TOWN OF DEER LAKE MUNICIPAL PLAN AMENDMENT NO. 11, 2016

Under the authority of Section 16 of the *Urban and Rural Planning Act 2000*, the Town Council of Deer Lake adopts the Deer Lake Municipal Plan Amendment No.11, 2016.

Adopted by the Town Council of Deer Lake on the ____ day of _____, 2017.

Signed and sealed this _____ day of _____, 2017.

Mayor: _____

Dean Ball

Clerk: _____

Lori Humphrey

CANADIAN INSTITUTE OF PLANNERS CERTIFICATION

I certify that the attached Municipal Plan Amendment No. 11, 2016 has been prepared in accordance with the requirements of the *Urban and Rural Planning Act*.

MCIP: Arvo McMillan

TOWN OF DEER LAKE
MUNICIPAL PLAN AMENDMENT NO. 11, 2016

BACKGROUND

The purpose of these amendments to the Deer Lake Municipal Plan Future Land Use Map 3 and the Development Regulations Zoning Map 3 is to accommodate additional residential development off Sunrise Crescent by redesignating and rezoning certain parcels of land from Agriculture to Residential.

The Agrifoods Development Branch reviewed and agreed to the amendments.

PUBLIC CONSULTATION

The January 12th, 2017 public consultation as advertised in the January 4th and 7th 2017 editions of the Western Star did not take place due to lack of representations.

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MUNICIPAL PLAN AMENDMENT

Future Land Use Map 3 is amended as shown on the attached plan.

TOWN OF DEER LAKE
DEVELOPMENT REGULATIONS AMENDMENT NO. 13, 2016

URBAN AND RURAL PLANNING ACT
RESOLUTION TO APPROVE
TOWN OF DEER LAKE
DEVELOPMENT REGULATIONS AMENDMENT NO. 13, 2016

Under the authority of Section 16, Section 17 and Section 18 of the *Urban and Rural Planning Act 2000*, the Town Council of Deer Lake

- a) adopted the Deer Lake Development Regulations Amendment No. 13, 2016 on the ___ day of _____, 2017.

- b) gave notice of the adoption of the Deer Lake Development Regulations Amendment No. 13, 2016 by advertisement inserted on the ___ day of _____, 2017 and the ___ day of _____, 2017 in the Western Star newspaper.

- c) set the ___ day of _____, 2017 at 7:00 p.m. at the Town Hall, Deer Lake for the holding of a public hearing to consider objections and submissions.

Now under the authority of Section 23 of the *Urban and Rural Planning Act 2000*, the Town Council of Deer Lake approves the Deer Lake Development Regulations Amendment No. 13, 2016 on the ___ day of _____, 2017.

SIGNED AND SEALED this _____ day of _____, 2017

Mayor: _____

Dean Ball

Clerk: _____

Lori Humphrey

URBAN AND RURAL PLANNING ACT
RESOLUTION TO ADOPT
TOWN OF DEER LAKE
DEVELOPMENT REGULATIONS AMENDMENT NO. 13, 2016

Under the authority of Section 16 of the *Urban and Rural Planning Act 2000*, the Town Council of Deer Lake adopts the Deer Lake Development Regulations Amendment No. 13, 2016.

Adopted by the Town Council of Deer Lake on the ____ day of _____, 2017.

Signed and sealed this _____ day of _____, 2017.

Mayor: _____

Dean Ball

Clerk: _____

Lori Humphrey

CANADIAN INSTITUTE OF PLANNERS CERTIFICATION

I certify that the attached Development Regulations Amendment No. 13, 2016 has been prepared in accordance with the requirements of the *Urban and Rural Planning Act*.

MCIP:

Arvo McMillan

TOWN OF DEER LAKE

DEVELOPMENT REGULATIONS AMENDMENT NO. 13, 2016

BACKGROUND

This amendment is designed to comply with Municipal Plan Amendment No. 11, 2016

PUBLIC CONSULTATION

The public consultation process was the same as that for Municipal Plan Amendment No. 11, 2016.

DEVELOPMENT REGULATIONS AMENDMENT

Zoning Map 3 is amended as shown on the attached plan.

(c) Public Works

2017-0206-06, Public Works

Councillor Elmo Bingle/ Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Public Works Committee Meeting on February 2, 2017 be adopted as presented excluding Moving Forward under New Business. That will be deferred for more information.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried

Public Works
February 2, 2017

Councillor Elmo Bingle
Councillor Amanda Freake
Maxine Hayden
Dave Thomas

No	Description	Recommendation
1	Gas Tax 2017 – Cross’s Road, Main Street to Mayor Avenue	Recommend get prices for gas tax for 2017. Tender should go in paper the same time as the 1, 2, and 3 rd avenues.
2	Training waste water and lift station – St. John’s April 11 and 12, 2017	Recommend Town Superintendent attend
3	1952 Pumper storage	Recommend it be moved from the Town Depot to our building on Reid’s Lane
4	EMCO lagoon \$34,464.58 sludge removal	Recommend approval money has been allocated in the 2017 budget

Comments: Set up meeting with Department of Highways to review areas where the Town and Province responsibilities meet, guardrail by the legion, lines on the road by Commerce Street and round-about by Tim Horton’s.

(d) Parks and Recreation

2017-0206-07, Parks and Recreation

Councillor Jean Young/ Councillor Kerry Jones

Resolved that the minutes/recommendations of the Parks and Recreation Committee Meeting on January 25, 2017 be adopted as presented excluding Moving Forward under New Business. That will be deferred for more information.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried

Parks & Recreation Committee

Deer Lake Parks & Recreation Committee Meeting.
Jan 25, 2017

In Attendance:

Councilor- Jean Young
Councilor- Kerry Jones
Glynn Wiseman
Junior Pinksen

Stadium

- Numbers are down for the Primary & General skates that are on Friday evening so we have created a family skate open to all Friday at 7:15 to replace the Primary skate.
- Minor Hockey Midget Play downs will take place here in Deer Lake Feb 17-19.
- Deer Lake Intermediate Redwings are looking promising to start again with local players. This year the hopes are to have a six game schedule with three home games and three away games.
- Hoping to install the LED Lights in arena by Mid February 2017. There has been a little delay from supplier.

Bowling Alley Report

- We will be hosting YBC Zones in Deer Lake this year.
- On February 11th we expect 46 bowlers with coaches to take part in the tournament which will decide what teams go to the provincial tournament being held in St John's.
- The Bowl Canada Cup Roll off to decide which bowlers will be representing Deer Lake will be February 18th Last year our 5 Pin team won in Newfoundland and then went on to the National championships in Oshawa Ontario to come in 4th place in all of Canada.

- The new LED replacement tubes and ballasts for the pit area of the bowling Alley are ready to be installed by our electrician. The stadium workers have built platforms so that he can use the man lift in the pit area to change the lights.

Swimming Report

- We are in the 2nd week of Winter Swimming Lessons. Everything is going well. Our enrollment is at 176 students 7 adults and we have 5 students doing private swimming lessons.
- Evening Aquafit classes started January 17th and will run until February 28th. Evening Aquafit classes will continue as long as we have numbers to support it.
- The new LED lights that were budget for the Swimming Pool are on their way. They are scheduled to arrive in Deer Lake the End of January after which we will schedule the installation.

Other

- Winterfest is well underway with a number of new events but keeping some of the traditional events from past that work well.
The outdoor rink has been a great success this season and being well used. Staffs are trying to create an oval around the rink to have hockey on main rink and people skating outside the rink. The sliding hills are open as well to the general public. We opened before Winterfest so the public can enjoy as long as weather permits.
- Deer Lake Drug Awareness Committee along with the Winterfest committee is doing two major events to raise awareness of the drug situation in NL and Labrador and our Community. NHL Chris Nilan will share his success story on his battle with addictions. Sgt. Geoff Green will share an information session to the general public on the latest drug trends and how to identify some common used drugs.
- Recreation NL conference on May 25-27-2017 will be hosted in Deer Lake and preparations are well underway. The tentative schedule is almost finalized. Para Olympian Katrina Roxon will be out guest speaker. The plans are ongoing and hope to finalize in the next few weeks.
- The contract with the terms Council and Park operator agreed to are at James Goudie Law office being drafted up.
- We have applied for a number of grants to help with our Recreation infrastructure up grades.
- We would like to order 200 new chairs for complex that will not be rented out.
- The Heritage Committee is going to hold a public meeting in March 2017 regarding Community Mapping. This has worked well in other communities and we would like to try this initiative in Deer Lake. Topics will include People, Places and Traditions etc.
- Deer Lake Public Works has been using the Community Improvement truck since October 2016. They are using this truck to fill a need with one of their own Pick-up truck out of commission.

(e) Superintendent Report

Report From: Public Works Superintendent David Thomas
 Prepared For: Council & Management Team

Date Prepared: February 3, 2017
 Timeframe: January 23, 2016- February 3, 2017

Road:

- Patching Nicholasville Road, Old Bonne Bay Road, Wight's Road

Water:

- Clean filters
- Daily inspection of Chlorination and Filtration Plants
- Repaired water line breaks on Nicholasville Road and Garden Road

Sewer:

- Checked all lift stations and various man holes in town for Friday maintenance checks
- Repaired lift station pumps at Main Lift station
- Sewer plugs on Wight's Road, Hancocks Road and Main Street

Snow:

- Clearing snow
- Cleared snow on sidewalks
- Cleared hydrants
- Widen Roads

Building Maintenance:

- Electrical work at liftstations, depot, lagoon, Recreation Complex and firehall

Misc :

- Moved snow on field for sliding hills and rink

(g) Action Report

Action Report						
#	From Meeting	Item	Depart	Individual to Complete Task	Task	Date Completed or Follow Up
1	17-Oct	Waste Management	Admin	TM	Check with other towns regarding what they are doing to reduce waste	Put out to PMA to survey other towns
2	9-Jan	Bus Stop Sign	Admin	MEO	Install Sign for Bus Stop on top of the hill.	Installed

3	9-Jan	Cast Iron Water Line	PW	PWS	Look into cost of replacing 6" line across Legion Parking Lot, Highway and Lakeside	Dave working on this
4	23-Jan	GHJC	Admin	TM	Let them know Sandra and Jean will be attending	Done
5	23-Jan	Tax Adjustment	Admin	Admin Asst	Write off Adjustments	Done

Adjournment

2017-0206-08 Adjournment

Deputy Mayor Sandra Pinksen

Resolved that since there is no further business that the meeting adjourns at 8:00 pm with the next regularly scheduled meeting set for February 20, 2017 at 7:30 pm.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Amanda Freake
Councillor Jean Young
Councillor Elmo Bingle

In favor 6; opposed 0; abstained 0. Carried



Mayor, Dean Ball



Town Clerk, Lori Humphrey